TOWN OF DUBLIN
P.O. BOX 1066 DUBLIN, VA 24084
Office: (540)674-4731; Fax: (540)674-4804

Meals tax Due for the month of _____

Business Name _____ Location _____

Mailing Address _____
P.O. Box Street Town/City State Zip

MEALS TAX COMPUTATION

1. Gross meals receipts (do not include any tax receipts)	$_____
2. Allowable Deductions:	
A. Meals to employees when no charge is made to employee	$_____
B. Meals paid for by Federal, State or Local Government	$_____
C. Meals Exempted Under VA Retail Sales & Use Tax Act	$_____
D. Other (Please specify) _____	$_____
E. Total Deductions	$_____
3. Item 1 Less Item 2E (Taxable Receipts)	$_____
4. Meals Tax (7.0% of Item 3)	$_____
5. Less 3% Discount for Tax Collection (If Paid by the 20th of Month)	$_____
6. Unpaid balance from previous month	$_____
7. TOTAL MEALS TAX DUE	$_____
8. 10% Penalty for late payment	$_____
9. 10% interest per annum	$_____
10. Total Meals Tax, Penalty & Interest Due	$_____

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Report and payment **due on or before the 20th day of the month** following the month during which the tax was collected. Checks or money orders should be made payable to the Town of Dublin. (If paid after the due date, no discount is allowed, a penalty of 10% of the tax due and interest at the rate of 10% per annum will be computed upon the tax and penalty from the date such were due and payable.)

Signature _____ Date _____

Preparer's Contact Phone Number _____
Revised: July 2020