

**Town of Dublin
Council Minutes
January 18, 2024**

The Town of Dublin held its monthly meeting on Thursday, January 18, 2024 at 7:00 p.m., in Council Chambers. Present: Council members, Dallas Cox, Vice-Mayor Steve Crigger, Debbie Hager, Edith Hampton, Debbie Lyons and Wayne Seagle. Others present: Mayor Benny Skeens, Town Manager and Clerk of Council Tyler Kirkner, Town Attorney Samuel Campbell, Police Chief Dennis Lambert, Cpl. Ethan Akers, Superintendent of Utilities Darrin Cullip, Treasurer Rebecca Wright and Administrative Assistant Deanna Marshall.

Call to Order

Mayor Skeens welcomed everyone and called the meeting to order.

Pledge of Allegiance

Dallas Cox led everyone in the pledge of allegiance.

Open Public Hearing on “Proposed Prohibition of Through Large Truck Traffic on Giles Avenue in the Town of Dublin”

Mayor Skeens opened the public hearing and asked if there were any questions or comments. Edith Hampton stated Doug Poe and another lady had made comments to her at church. Mr. Kirkner stated he had only received one comment; an email from Doug Poe at 324 Giles Avenue. Mr. Poe thanked the town for taking up the issue and stated several safety reasons in his correspondence. There were no other comments.

Close Public Hearing

Mayor Skeens closed the public hearing.

Open Regular Council Meeting

Mayor Skeens opened the regular meeting.

Minutes of November 16, 2023

Mayor Skeens asked if there were any additions, corrections or deletions to the November 16, 2023 minutes. Dallas Cox made a motion to approve the minutes. Steve Crigger seconded.

Roll call:

Debbie Lyons Yes

Steve Crigger Yes

Dallas Cox Yes

Debbie Hager Yes

Edith Hampton Yes

Wayne Seagle Yes

All were in favor

Reports of Officials

Chief Lambert stated Patrolman Ethan Akers was promoted to Cpl. and stepped in as acting Chief on December 18th during Chief Lambert's illness. Mental health cases were increasing. There is a homeless shelter in place in Radford if someone needs a place to go during the cold weather.

Darrin Cullip stated they started last Monday replacing water meters and have 200+ installed. Mr. Kirkner stated pictures were being taken as they install meters to see if lead is in pipes. The town does have funding for this. Mr. Cullip stated on snowy days the garbage would be moved to the next day.

Committee Reports/Authority Reports

NRV Airport Commission Report-Mr. Cox stated future plans were being discussed. They are starting work on the Master Plan.

Pepper's Ferry-Mr. Crigger stated there was no meeting scheduled.

Virginia's First-Mrs. Lyons and Mrs. Hampton. Mrs. Lyons stated the budget was submitted on December 23, 2023.

Pulaski County Public Safety (REMSI)-Ms. Hager stated there was no meeting scheduled.

NRRA-Mr. Kirkner stated the board received a draft budget for review and will vote at next month's meeting.

Mount Rogers Cigarette Tax Board-Mr. Kirkner stated things were on schedule and there was no more information of the menthol.

Old Business

Survey of customer requests for Street Lights

Mr. Kirkner stated options were options as to the funding for street light requests. The Town should control the decisions after collecting information. Mr. Kirkner recommended that the issue be tabled until we get info from other jurisdictions.

Certification of Advertisement for “Proposed Prohibition of Through Large Truck Traffic on Giles Avenue in the Town of Dublin” and Action Desired/Vote

Mr. Kirkner stated the Public Hearing was duly advertised twice in the local newspaper, The Patriot on December 15, 2023 and January 5, 2024. Mr. Campbell stated there was one written and no verbal communications received. Mr. Campbell read the resolution (attached). The Board of Supervisors will approve their ordinance at their January meeting. Steve Crigger made a motion to approve the resolution. Debbie Lyons seconded.

Roll call:

Debbie Lyons Yes

Steve Crigger Yes

Dallas Cox Yes

Debbie Hager Yes

Edith Hampton Yes

Wayne Seagle Yes

All were in favor

New Business

Closed Session...Entertain a motion to go into closed session per Code of Virginia Section § 2.2-3711. Titled “Closed meeting authorized for certain limited purposes”. To address: Discussion concerning a prospective business or industry § 2.2-3711 A (5) and Consultation with Legal Counsel Section 2.2-3711 A (8)

Edith Hampton made a motion to enter into closed session. Steve Crigger seconded.

Roll call:

Roll call:

Debbie Lyons Yes

Steve Crigger Yes

Dallas Cox Yes

Debbie Hager Yes

Edith Hampton Yes

Wayne Seagle Yes

All were in favor

Re-Entry from closed session...Entertain a motion to call the meeting back to order per Code of Virginia Section §2.2-3712 D. Titled “Closed meeting procedures; certification of proceedings”.

Steve Crigger made a motion that only those items listed were discussed. Debbie Lyons seconded.

Roll call:

Debbie Lyons Yes

Steve Crigger Yes

Dallas Cox Yes

Debbie Hager Yes

Edith Hampton Yes

Wayne Seagle Yes

All were in favor

Appointments information. Appointments are now from 1/1/2024 to 12/30/2024
Unless otherwise indicated

All appointments were considered at one time.

Re-appointment of Mr. Samuel D. Campbell as Town Attorney

Selection of Accounting Firm to serve as Auditors for 2023-2024. (RFP) Robinson Farmer and Cox

Approval of Officers-Chief, Line and Executive Officers as approved by the Dublin Volunteer Fire Department-affirm for 6 months

Re-appointment of Town Officers. Council has the Memorandum from the Town manager on these re-appointments

- Treasurer.....Rebecca J. Wright
- Assistant Treasurer.....Kimberly R. Dalton
- Fire Chief.....Dean Russell
- Chief of Police.....Dennis R. Lambert
- Town Manager.....Tyler F. Kirkner
- Clerk of Council.....Tyler F. Kirkner

Mr. Kirkner stated this date will be the new organizational meeting every year. Mr. Kirkner read the re-appointments. Mayor Skeens recommend.

Dallas Cox made a motion to approve the re-appointments. Debbie Lyons seconded.

Roll call:

Debbie Lyons Yes

Steve Crigger Yes

Dallas Cox Yes

Debbie Hager Yes

Edith Hampton Yes

Wayne Seagle Yes

All were in favor

Staff recommendation to amend budget in February. Requirement is due to an increase in our VDOT funding exceeding 1% of our budget. After notification, a Public Hearing will be held in February.

Mr. Kirkner stated a \$129,000 increase in lane mile funds. If over 1% a public hearing is required.

Mr. Kirkner recommended a Town decal change. We would have a public hearing and potential ordinance change vote at the February meeting.

Xfinity Services/Fee increases

Mr. Kirkner stated Council had a Xfinity insert in their packets regarding up coming fee changes. Mr. Campbell commented on FCC regulation.

Request for Work Session

Mr. Crigger stated he would like to request a work session regarding the status of the water/sewer rate study; capital improvement plan for water pipe infrastructure and structure plans for replacing water pipes over the next 5 years. Council agreed to meet on Thursday, January 25th at 6 pm at the Town Hall.

Water Meters Information for Constituents

Mr. Kirkner stated there was a flyer in the packet and a notice was put on water bills last month. Town has received limited complaints.

Mayor statement to Employees/Council/Other

Mr. Kirkner asked to add a comment on a new business before the Mayor spoke. Mr. Kirkner stated a building permit has filed for the old post office. Electrical & Control Solutions, LLC has purchased the building and occupy the facility for their operations. Mayor Skeens thanked everyone that was involved with the Christmas Parade and dinner. Both were a success.

Debbie Hager thanked the staff for the flashing stop lights at the intersection of Dublin Park Road and Town Center Drive.

Things “Well Done” by staff and departments

Mr. Kirkner stated this month’s “well done” goes to Cpl. Ethan Akers and Treasurer Rebecca Wright.

Public Comment

There were no public comments. Mayor Skeens adjourned the meeting.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'Tyler F. Kirkner', with a stylized flourish at the end.

Tyler F. Kirkner
Clerk of Council