

**Town of Dublin
Council Minutes
February 15, 2024**

The Town of Dublin held its monthly meeting on Thursday, February 15, 2024, at 7:00 p.m., in Council Chambers. Present: Council members, Dallas Cox, Vice-Mayor Steve Crigger, Debbie Hager, Edith Hampton, Debbie Lyons and Wayne Seagle. Others present: Mayor Benny Skeens, Town Manager and Clerk of Council Tyler Kirkner, Town Attorney Samuel Campbell, Police Chief Dennis Lambert, Superintendent of Utilities Darrin Cullip, Treasurer Rebecca Wright.

Call to Order

Mayor Skeens welcomed everyone and called the meeting to order.

Pledge of Allegiance

Dallas Cox led everyone in the pledge of allegiance.

Open Public Hearing on a “Proposed Budget Revision for fiscal Year 2023-2024.”

Mayor Skeens opened the public hearing and Mr. Kirkner gave a brief discussion on the reason for the change and the extent of the change to the current budget. Mayor Skeens asked if there were any questions or comments. There were no other comments.

Close Public Hearing

Mayor Skeens closed the public hearing.

Open Public Hearing on “Adoption of a Ordinance change for the Town’s Vehicle License Fee”

Mayor Skeens opened the public hearing and if there were any questions or comments. There were no comments.

Close Public Hearing

Mayor Skeens closed the public hearing.

Open Regular Council Meeting

Mayor Skeens opened the regular meeting.

Minutes of January 18, 2024

Mayor Skeens asked if there were any additions, corrections or deletions to the January 18, 2024 minutes. Dallas Cox made a motion to approve the minutes. Debbie Lyons seconded.

Roll call:

Debbie Lyons Yes

Steve Crigger Yes

Dallas Cox Yes

Debbie Hager Yes

Edith Hampton Yes

Wayne Seagle Yes

All were in favor

Reports of Officials

Chief Lambert stated that we now have two additional “Flock Cameras” to support our Policing efforts.

Darrin Cullip updated Council on the installation of our new radio-read meters. It is estimated that 1,000 have been installed. Mr. Cullop also noted the replacement of galvanized waterlines at the end of Maple street.

Committee Reports/Authority Reports

NRV Airport Commission Report-Mr. Cox stated that the new warehouse activities are continuing and there are plans for a vendor provided air-tour service.

Pepper’s Ferry-Mr. Crigger stated there are no new developments to bring to the Council.

Virginia’s First-Mrs. Lyons and Mrs. Hampton. Mrs. Lyons stated there was no scheduled meeting this month.

Pulaski County Public Safety (REMSI)-Ms. Hager stated there was no meeting scheduled.

NRRA-Mr. Kirkner stated there are no new items to discuss at this time.

Mount Rogers Cigarette Tax Board-Mr. Kirkner stated there are no new items to discuss at this time.

Old Business

No old business.

New Business

A vote was held on the “Adoption of a Ordinance change for the Town’s Vehicle License Fee”

Dallas Cox made a motion to approve the new Ordinance. Edith Hampton seconded.

Roll call:

Debbie Lyons Yes

Steve Crigger Yes

Dallas Cox Yes

Debbie Hager Yes

Edith Hampton Yes

Wayne Seagle Yes

All were in favor

A vote was held on the ““Proposed Budget Revision for fiscal Year 2023-2024”

Mrs. Hampton made a motion to approve the new Budget. Mrs. Lyons seconded.

Roll call:

Debbie Lyons Yes

Steve Crigger Yes

Dallas Cox Yes

Debbie Hager Yes

Edith Hampton Yes

Wayne Seagle Yes

All were in favor

Camrett Lease

Mr. Kirkner stated the negotiation for the new Camrett lease and rent structure are ongoing and the Council would be getting staff’s recommendation in the near future.

Budget

Mr. Kirkner reviewed the January budget and expenditures for the Council.

Contracts in Progress (CIP)							
	Month Reporting		General Fund		Enterprise Fund		
	30-Jan-24		Revenue	Expenditures	Revenue	Expenditures	
	January	budget	2,148,659	2,148,659	3,606,000	3,606,000	
			1,092,087	1,256,883	2,294,411	3,007,277	
		Actual	51%	58%	64%	83%	
		Budgeted	58%	58%	58%	58%	
			-7%	0%	6%	25%	
			Below Est	Below Est	Above Est	Above Est	

Contracts in Progress (CIP)		Reserve Adjusted					Enterprise fund	Gen Fund
	Month Reporting		General Fund		Enterprise Fund		Reserves	
	30-Jan-24		Revenue	Expenditures	Revenue	Expenditures	meters	
	January	budget	2,148,659	2,148,659	3,606,000	3,606,000	Gar/imp	
			1,092,087	1,256,883	2,294,411	2,124,462		94,636
		Actual	51%	58%	64%	59%		807,491
		Budgeted	58%	58%	58%	58%		712,855
			-7%	0%	6%	1%		
			Below Est	Below Est	Above Est	Below Est		

Work Session Request.

Mayor Skeens lauded the efforts of Council to review current needs and to transition to a new Town Manger and potential elected official changes.

Mr. Crigger stated he would like to request a continuation of work sessions regarding the status of the water/sewer rate study; capital improvement plan for water pipe infrastructure and structure plans for replacing water pipes over the next 5 years. Council agreed to meet on Thursday, February 29, 2024 at 6 pm at the Town Hall.

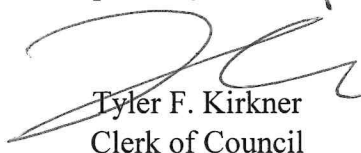
Things “Well Done” by staff and departments

Mr. Kirkner stated this month’s “well done” goes to Chief Lambert for his lifesaving efforts while on vacation Junior Moyer for his efforts on Building 101-104.

Public Comment

There were no public comments. Mayor Skeens adjourned the meeting.

Respectfully submitted,


Tyler F. Kirkner
Clerk of Council