

**Town of Dublin
Council Meeting
February 17, 2022**

The Town of Dublin held its monthly meeting on Thursday, February 17, 2022 at 7:00 p.m., in council chambers. Present: Mayor Benny Skeens. Council members present: Vice-Mayor Steve Crigger, Dallas Cox, Debbie Hager, Edith Hampton and Wayne Seagle. Absent: Debbie Lyons. Others present: Clerk of Council and Town Manager Tyler Kirkner, Chief of Police Dennis Lambert, Superintendent of Utilities Darrin Cullip, Fire Chief Dean Russell, Treasurer Rebecca Wright, Administrative Assistant Deanna Marshall and Southwest Times Intern Evan Hull.

Call to Order

Mayor Skeens welcomed everyone and called the meeting to order.

Pledge of Allegiance

Dallas Cox led everyone in the Pledge of Allegiance.

Minutes

Mayor Skeens asked if there were any additions, deletions or corrections to the November 18, 2021 minutes or the December 14, 2021 minutes. Steve Crigger made a motion to approve the minutes. Dallas Cox seconded.

Roll call:

Debbie Lyons Absent

Steve Crigger Yes

Dallas Cox Yes

Debbie Hager Yes

Edith Hampton Yes

Wayne Seagle Yes

Vote: 5-Yes; 1-Absent

Reports of Officials

Darrin Cullip stated they are looking at paving the rest of 4th street and all of 6th street. Also, Town Center Drive from the Bank to the intersection and the hill coming down from the red light to the stop sign of Dublin Park Road. Water loss is up and there

have been numerous breaks. Wayne Seagle asked for an update on the trash truck. Mr. Cullip stated he was not able to get a trash truck now. There has been talk with Jared and Josh from the County on possibly renting a truck from them. Steve Crigger asked if there was one area with the most for water breaks. Mr. Cullip stated no, there have been three on Baskerville Street, one on Darst Avenue, Maranatha Street, Charles Drive and Hudson Drive.

Chief Lambert stated Sgt. King got a sexual predator off the street and the department is working well together. Mr. Kirkner stated Chief Lambert recently achieved 25 years of service with law enforcement.

Fire Chief Russell thanked council for their continued support.

Committee Reports

Dallas Cox stated the new hanger that is going to be built at the airport is coming along, the designs are being approved.

Old Business

There was no old business to discuss.

New Business

Closed Session for sale of surplus property. Section 2.2-3711 A (3) Discussion or consideration of the acquisition or disposal of Real Property

Mayor Skeens stated he would entertain a motion to go into closed session per Code of Virginia Section § 2.2-3711. Titles "Closed meeting authorized for certain limited purposes". Dallas Cox made a motion to enter into closed session. Steve Crigger seconded.

Roll call:

Debbie Lyons Absent

Steve Crigger Yes

Dallas Cox Yes

Debbie Hager Yes

Edith Hampton Yes

Wayne Seagle Yes

Vote: 5-Yes; 1-Absent

Re-enter from closed session Section § 2.2-3712 D

Mayor Skeens stated he would entertain a motion to call the meeting back to order per code of Virginia Section § 2.2-3712 D. Titled "Closed meeting procedures; certification of proceedings". Which certifies "that to the best of each member's knowledge (i) only public business matters lawfully exempted from open meeting requirements under this chapter and (ii) only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed or considered in the meeting by the public body". Steve Crigger made a motion that only those items listed were discussed. Dallas Cox seconded.

Roll call:

Debbie Lyons Absent

Steve Crigger Yes

Dallas Cox Yes

Debbie Hager Yes

Edith Hampton Yes

Wayne Seagle Yes

Vote: 5-Yes; 1-Absent

Unclaimed Property Ordinance discussion

Mr. Kirkner stated the Police Department requested an Unclaimed Property Disposition Ordinance because of bikes and unclaimed property. State law requires localities to destroy guns as of now. Mr. Kirkner stated there was an ordinance in council's packets to read over and consider at next months meeting. The Town will have to hold a public hearing at next month's meeting.

Cigarette Board update

Mr. Kirkner stated all the money is billed to the vendors that sell to the stores. Administration costs should be under 10%. This was a good decision for the town, things are going very well.

Budget Report

See attachment

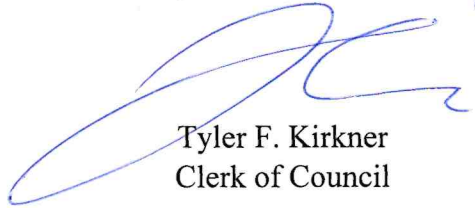
Things "Well done" by staff and departments

Mr. Kirkner stated he wanted to recognize Department Heads this month for all their hard work. Mayor Sheens stated he wanted to add Deanna to the list for all she does.

Public Comments

Mayor Skeens asked if there were any public comments. There being none the meeting was adjourned.

Respectfully submitted,

A handwritten signature in blue ink, appearing to be 'TK', is written over the printed name and title.

Tyler F. Kirkner
Clerk of Council

Contracts in Progress (CIP)							
Month Reporting		General Fund		Enterprise Fund		Total Ent Revenue	
31-Dec-21		Revenue	Expenditures	Revenue	Expenditures	3,121,491	
December	budget	1,916,215	1,916,215	3,121,491	3,121,491	1,340,471	4,461,962
		1,137,009	1,214,916	3,079,128	1,912,606		
		59%	63%	99%	61.27%		
		50%	50%	50%	50%		
		-9%	-13%	-49%	-11%		
		Above Rev..	Above Exp..	Above Rev.	Above Exp.		

Contracts in Progress (CIP)			Adjusted				
Month Reporting		General Fund		Enterprise Fund		Total Ent Revenue	
31-Dec-21		Revenue	Expenditures	Revenue	Expenditures	3,121,491	
December	budget	1,916,215	1,916,215	3,121,491	3,121,491	1,340,471	4,461,962
		1,137,009	770,000	1,738,657	1,712,606	Revenue to date	
	Actual	59%	40%	56%	55%	3,079,128	Tot
		50%	50%	50%	50%	1,340,471	minus
		-9%	10%	-6%	-5%	1,738,657	adjusted
		Above Rev..	Below Exp..	Above Rev.	Above Exp.		

General Fund Exp. Adjustments	Ent Fund Exp. Adjustments	
Note Payoff 312,000		
ARPA not in Cars 100,000	ARPA not in Equip/labor/misc 200,000	
\$ 412,000.00	\$ 200,000.00	

Contracts in Progress (CIP)							
Month Reporting		General Fund		Enterprise Fund		Total Ent Revenue	
31-Jan-22		Revenue	Expenditures	Revenue	Expenditures	3,121,491	
January	budget	1,916,215	1,916,215	3,121,491	3,121,491	1,340,471	4,461,962
		1,201,044	1,101,074	3,358,388	2,189,912		
		63%	57%	108%	70.16%		
		58%	58%	58%	58%		
		-5%	1%	-50%	-12%		
		Above Rev..	Above Exp..	Above Rev.	Above Exp.		

Contracts in Progress (CIP)			Adjusted				
Month Reporting		General Fund		Enterprise Fund		Total Ent Revenue	
31-Jan-22		Revenue	Expenditures	Revenue	Expenditures	3,121,491	
January	budget	1,916,215	1,916,215	3,121,491	3,121,491	1,340,471	4,461,962
		1,201,044	1,101,074	2,017,917	1,989,912	Revenue to date	
	Actual	63%	57%	65%	64%	3,358,388	Tot
		58%	58%	58%	58%	1,340,471	minus
		-5%	1%	-7%	-6%	2,017,917	adjusted
		Above Rev..	Below Exp..	Above Rev.	Above Exp.		

General Fund Exp. Adjustments	Ent Fund Exp. Adjustments	
ARPA not in Cars 100,000	ARPA not in Equip/labor/misc 200,000	
\$ 100,000.00	\$ 200,000.00	