

**Town of Dublin
Council Meeting
March 17, 2022**

The Town of Dublin held its monthly meeting on Thursday, March 17, 2022 at 7:00 p.m., in council chambers. Present: Mayor Benny Skeens. Council members present: Vice-Mayor Steve Crigger, Dallas Cox, Debbie Hager, Edith Hampton, Debbie Lyons and Wayne Seagle. Others present: Clerk of Council and Town Manager Tyler Kirkner, Town Attorney Samuel Campbell, Chief of Police Dennis Lambert, Sergeant David King, Treasurer Rebecca Wright and Administrative Assistant Deanna Marshall. Guest: Roger and Stephanie Bain, Cory Hubbard and Brenda Blackburn.

Open Public Hearing on Proposed Real Estate Sales by the Town of Dublin, Virginia

Mr. Kirkner passed out copies of the parcel map to Council members and stated there were two pieces of property that staff recommends be sold. First, is 0.9± acre; parcel #47-1-49 located on the western side of Bagging Plant Road and adjoining the eastern boundary of tax parcel #47-42-2, both are commercial. (herein, property 1) Second, is the remainder of tax parcel #47-1-49 on the western side of Bagging Plant Road and all of tax parcels #47-42-3A & 4, which comprise 5.8± acres (herein, property 2).

Mr. Campbell stated all these properties are located in the County and are subjected to the Counties' Unified Development Ordinance, zoning, sub-division and sub-articles of that ordinance. The existing parcel 47-1-49 on the western side of Bagging Plant Road will not meet the Counties requirements as a free-standing lot for development. So, its only practical that the northwestern section be transferred to the adjoining landowner and annexed to that land by a boundary line revision. That makes that parcel a part of the adjoining parcel. Parcel #47-42-3A is also non-developable as a free-standing parcel. The proposal will be to combine it with #47-42-4, which is presently landlocked and has no established access easement or right-a-way. Therefore, the proposal would be combining that parcel and the southeastern section of #47-1-49. There is an offer to purchase those parcels together.

Mr. Campbell stated council has the ability to sell this property at public or private sale or otherwise dispose of the property in any fashion deemed fit provided that the property is not sold until there is a public hearing. Offers have been made to purchase these properties, which would be private sale offers. If Council chooses to accept those offers the properties may be sold accordingly.

Mayor Skeens opened the floor for public comments. Brenda Blackburn stated she was going to speak but Sam (Mr. Campbell) told her what she needed to know. Roger Bain stated he

was the adjacent owner of the property and has rented this property for about 30 years. A proposal was put in years ago by Mr. Bain requesting that if the property was ever to sold, he would like to have first right of refusal. Mr. Bain has submitted an offer. Cory Hubbard stated he has bought the property on the corner of Old Rt. 11 and Bagging Plant Rd. (Parcel # 047-42-2), and he would like to purchase the small portion of land on Bagging Plant Rd. to better gain access to his new purchase. An offer has been made on the property.

There were no more questions or concerns. Mayor Skeens closed the Public Hearing.

Open Public Hearing for Ordinance 2022-1 for the Disposition of Unclaimed Property in the Possession of The Town of Dublin Police Department

Mr. Campbell stated at the request of the Commonwealth Attorney's Office and echoed by the Police Department has been asked to adopt as is permitted by State Statutes, an ordinance for disposition of Unclaimed Property that comes in possession of the Town Police Department. The properties that come in the possession of the Town Police Department are by State Statute put into three different categories. Mr. Campbell went over the categories and ordinance. Edith Hampton asked, "Why wasn't money included"? Mr. Campbell stated money is covered under General Personal Property.

Mayor Skeens opened the floor for public comments. There being no comments Mayor Skeens closed the Public Hearing.

Open Regular Council Meeting

Mayor Skeens welcomed everyone and called the meeting to order.

Pledge of Allegiance

Dallas Cox led everyone in the Pledge of Allegiance.

Minutes

Mayor Skeens asked if there were any deletions, corrections or additions to the February 17, 2022 minutes. Steve Crigger made a motion to approve the minutes. Edith Hampton seconded.

Roll call:

Debbie Lyons Yes

Steve Crigger Yes

Dallas Cox Yes

Debbie Hager Yes

Edith Hampton Yes

Wayne Seagle Yes

All were in favor.

Reports of Officials

Chief Lambert stated Saturday, April 30th from 10 am to 2 pm will be the National Drug Take Back Program. Chief Lambert stated he wasn't sure which drug store will support the drive.

Darrin Cullip stated they found an extensive leak this week, around 300,000 gallons in a 24-hour period. The Town had a break at Liberty on Cleburne Blvd. last night.

Rebecca Wright stated Town Decals have come in and will be on sale. Decals are due by April 15th.

Committee Reports

Dallas Cox stated Virginia Aviation has approved plans for the new 16,900 sq. ft. hanger. The audit has been completed and the authority is in good shape.

Steve Crigger stated Pepper's Ferry is still working on the Sulfate study. They are doing CCTV pictures of the pipes and things are progressing.

Debbie Lyons stated, she, Tye and Edith met at the Innovation Center yesterday at noon for Virginia's First member meeting. There was some confidential information discussed. The entry road going into the park has been widened and improvements made. Sign Systems has a new sign ready to install closer to the street. Members were presented with budget numbers which will not be acted on until May or June.

Mr. Kirkner stated the committee had a good NRRA meeting. The Budget has been approved and finances are very good. The next cell is up and is within months of being ready to receive garbage.

Mr. Kirkner thanked Council for approving the Cigarette Tax. The Cigarette Tax Board has the ability to collect the taxes and administer the stamps. The Town is seeing elevated amounts of revenue.

Old Business

There was no old business to discuss.

New Business

Vote on Proposed Real Estate Sale by the Town of Dublin, Virginia

Mr. Kirkner stated council had before them two offers, one from Roger Bain for the remainder of tax parcel #47-1-49 on the western side of Bagging Plant Road and all of tax parcels #47-42-3A & 4 in the amount of \$45,000 plus \$2,000 towards survey cost. The second offer was from Cory Hubbard, tax parcel #47-1-49 on the western side of Bagging Plant Road and adjoining the eastern boundary of tax parcel #47-42-2 in the amount of \$5,000.

Mr. Campbell stated he has a resolution for Council's consideration. A notice of Public Hearing on these proposed sales was published in the Patriot, a newspaper of general circulation in Pulaski County on Friday, March 4, 2022. The Public Hearing was held before Council as stated in the notice on March 17, 2022 at the 7 pm meeting of the Council.

Mr. Campbell reviewed the highlights of the resolution. Steve Crigger made a motion to approve the resolution. Debbie Hager seconded.

Roll call:

Debbie Lyons Yes

Steve Crigger Yes

Dallas Cox Yes

Debbie Hager Yes

Edith Hampton Yes

Wayne Seagle Yes

All were in favor.

Vote for Ordinance 2022-1 for the Disposition of Unclaimed Property in the Possession of The Town of Dublin Police Department

Mr. Campbell stated council had the proposed ordinance in their packets. A notice of Public Hearing was published in the Patriot, a newspaper of general circulation in Pulaski County on Friday, March 4, 2022. The Public Hearing was held before Council as stated in the notice on March 17, 2022 at the 7 pm meeting of the Council. Dallas Cox made a motion to approve the ordinance. Edith Hampton seconded.

Roll call:

Debbie Lyons Yes

Steve Crigger Yes

Dallas Cox Yes

Debbie Hager Yes

Edith Hampton Yes

Wayne Seagle Yes

All were in favor.

Prepare Initial Budget by April 2022 and Final Vote at May 19, 2022 Council Meeting

Mr. Kirkner stated he has asked Steve Crigger and Wayne Seagle to serve on the Finance Committee and when a rough draft is provided it will be brought before Council to review. Mr. Kirkner stated he would like to have the budget ready by April, 2022.

ARPA Grant Update

Mr. Kirkner stated this is Federal money. The requirements for the money are very extensive. They have allowed the smaller jurisdictions up to 10 million dollars in revenue loss. Mr. Kirkner stated Council had in their packets a "Conflict of Interest Policy" that the town has to adopt.

Phase I and 2 Environmental Study Brownfield Grant opportunities Contract

Mr. Kirkner stated that we have hired Draper Aden to do a \$9,000 Phase I Study and with ARPA money. Phase I is paid for and Draper Aden is working on Phase 2.

Pepper's Ferry Regional PCB Committee update

Mr. Kirkner discussed the recent requirement of DEQ to develop a remediation plan for levels of PCB's. A plan has been developed and approved. Draper Aden has been solicited for assistance on the issues related to the Town of Dublin..

Budget Report

See attached report.

Flag Ceremony and 4th of July Parade

Mayor Skeens stated July 4th falls on a Monday this year. He suggested the Flag Ceremony and Parade be held on Saturday, July 2nd with the agreement of Council. Dallas Cox stated he would get in touch with the veteran's, singer and bag pipe player but they would need some kind of compensation. Wayne Seagle made a motion for Dallas to spend under \$500 for compensation. Debbie Lyons seconded.

Roll call:

Debbie Lyons Yes

Steve Crigger Yes

Dallas Cox Yes

Debbie Hager Yes

Edith Hampton Yes

Wayne Seagle Yes

All were in favor.

Things “Well done” by staff and departments

Mr. Kirkner stated Mark Vaughn and Chris Vaughn were awarded the Well Done this month for the work they have completed at the Industrial Park Utility Building renovation Mr. Kirkner also thanked Sergeant King for his “hounding” efforts on suggesting a Cigarette Tax.

Mayor Skeens stated his concerns for the Adult Day Care Center in their declining funds to operate the center. Mr. Skeens stated he would like to come up with some way for the town citizens to raise money to keep the center in service. Chief Lambert stated he was on the Board of Directors and he had just attended the board meeting. The center has four months of operating monies left. Linda Davie, Director works there for free.

Public Comment

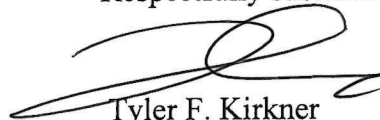
Roger Bain stated this was his first time attending the Council meeting and it seemed to be well organized.

Dallas Cox reminded us that every Monday morning breakfast is provided at the American Legion hall and the public is invited to attend. Every Friday morning, they have doughnuts and coffee and tell war stories.

Adjournment

Mayor Skeens adjourned the meeting.

Respectfully submitted,



Tyler F. Kirkner
Clerk of Council

Contracts in Progress (CIP)								
	Month Reporting		General Fund		Enterprise Fund		Total Ent Revenue	
	28-Feb-22		Revenue	Expenditures	Revenue	Expenditures	3,121,491	
	February	budget	1,916,215	1,916,215	3,121,491	3,121,491	1,340,471	4,461,962
			1,201,044	1,230,188	3,670,455	2,507,413		
			63%	64%	118%	80.33%		
			67%	67%	67%	67%		
			4%	3%	-51%	-13%		
			Below Rev	Above Exp..	Above Rev.	Above Exp.		

Contracts in Progress (CIP)				Adjusted				
	Month Reporting		General Fund		Enterprise Fund		Total Ent Revenue	
	28-Feb-22		Revenue	Expenditures	Revenue	Expenditures	3,121,491	
	February	budget	1,916,215	1,916,215	3,121,491	3,121,491	1,340,471	4,461,962
			1,201,044	1,230,188	2,091,399	2,091,399	Revenue to date	
		Actual	63%	64%	67%	67%	3,670,455	Tot
			67%	67%	67%	67%	1,340,471	ARPA
			4%	3%	0%	0%	2,329,984	ADJ rev
			Above Rev..	Below Exp..	Above Rev.	Above Exp.		