

**Town of Dublin
Council Meeting
April 20, 2023**

The Town of Dublin held its monthly meeting on Thursday, April 20, 2023 at 7:00 p.m., in Council Chambers. Present: Mayor Benny Skeens. Council members present: Dallas Cox, Steve Crigger, Edith Hampton, Debbie Lyons and Wayne Seagle. Absent: Council member Debbie Hager. Other present: Town Manager and Clerk of Council Tyler Kirkner, Town Attorney Samuel Campbell, Patrol Officers Isom and Doney, Superintendent of Utilities Darrin Cullip, Treasurer Rebecca Wright and Administrative Assistant Deanna Marshall.

Call to Order

Mayor Skeens welcomed everyone and called the meeting to order.

Pledge of Allegiance

Dallas Cox led everyone in the pledge of allegiance.

Open Public Hearing on “Proposed Real Estate Sale by the Town of Dublin, Virginia”

Mayor Skeens opened the public hearing. Mr. Campbell stated the town has surplus property located at 5690 Bagging Plant Road; the old Utility Shop. The property is 1.916 ± acres of land with a masonry building. Mr. Kirkner had the property assessed and has been determined to bring at least \$275,000. A resolution has been prepared which would authorize the sale of this property for no less than \$275,000 and authorize payment of a broker’s commission of up to \$16,500 from the \$275,000. The property would be sold as strictly as-is condition. The resolution authorizes the town manager to execute the contract of sale and deed. An advertisement was placed in the Patriot newspaper of general circulation in Pulaski County on April 7, 2023, duly advertised for one time.

Mayor Skeens opened the floor for any questions, comments or concerns. There were no comments. The public hearing was closed.

Open Public Hearing on “Proposed Real Estate Leasing by the Town of Dublin Virginia”

Mayor Skeens opened the public hearing. Mr. Campbell stated the Town owns various real properties. Those properties are not used for municipal governmental functions thus they are available to be leased to private enterprise or for individuals use. This benefits additional revenues to the Town, business opportunities for other businesses and employment opportunities for Town residents. Virginia Code §§15.2-1800.B authorizes the Town to lease its real

properties as long as they are not necessary to government functions. The resolution would authorize the Town Manager to execute and review new and existing leases with Town attorney review. This will be an on-going resolution and confirms that the leasing authorizations as stated herein are continuing authorizations, valid and in effect until such time (if any) as the Council may alter or revoke such authorization by subsequently adopted resolution. An advertisement was placed in the Patriot newspaper of general circulation in Pulaski County on April 7, 2023, duly advertised for one time.

Mayor Skeens opened the floor for any questions, comments or concerns. There were no comments. The public hearing was closed.

Minutes – March 16, 2023

Mayor Skeens asked if there were any additions, deletions or corrections to the minutes. Steve Crigger made a motion to approve the minutes. Debbie Lyons second.

Roll call:

Debbie Lyons Yes

Steve Crigger Yes

Dallas Cox Yes

Debbie Hager Absent

Edith Hampton Yes

Wayne Seagle Yes

Vote: 5-Yes; 1-Absent

Reports of Officials

Patrolman Isom stated for the month of March, the department made 18 arrests, issued 75 traffic citations, served 5 protective orders and 1 driving suspended notice with 10 mental health follow-ups. The department will be having a Drug-Take-Back day on April 22nd at CVS from 10am-2pm.

Darrin Cullip stated he had spoke with Jared Linkous at the County and worked out the placement of needed antennas for wireless transmitters. A contract will be brought to Council for approval.

Committee Reports/Authority Reports

Virginia's First-Mrs. Lyons and Mrs. Hampton- Debbie Lyons stated they had not met since the last Council meeting.

Pulaski County Public Safety (REMSI)- Debbie Lyons spoke on behalf of Debbie Hager and stated the next meeting would be May 2, 2023.

NRV Airport Commission- Mr. Cox stated they've been working on getting the underground water supply changed at the new hanger location. They are having trouble with individuals stealing radios out of the airplanes.

Pepper's Ferry- Mr. Crigger stated there was nothing to report.

NRRA- Mr. Kirkner stated the meeting last month was canceled due to a death in the family of one on the board members.

Mount Rogers Cigarette Tax Board- Mr. Kirkner stated he received notice that they have sold some of the delinquent cigarette packages.

Old Business

There was no old business to discuss.

New Business

Mayor Skeens congratulated Dallas Cox on his 30 plus years of service with the Salvation Army.

Vote on "Proposed Real Estate Sale by the Town of Dublin, Virginia"

Mayor Skeens asked if there were any questions or comments. There being none, Debbie Lyons made a motion to accept the Proposed Real Estate Sale by the town of Dublin. Steve Crigger seconded.

Roll call:

Debbie Lyons Yes

Steve Crigger Yes

Dallas Cox Yes

Debbie Hager Absent

Edith Hampton Yes

Wayne Seagle Yes

Vote: 5-Yes; 1-Absent

Vote on "Proposed Real Estate Leasing by the town of Dublin, Virginia"

Mayor Skeens asked if there were any questions or comments. There being none Edith Hampton made a motion to accept the Proposed Real Estate Leasing by the Town of Dublin. Debbie Lyons seconded.

Roll call:

Debbie Lyons Yes

Steve Crigger Yes

Dallas Cox Yes

Debbie Hager Absent

Edith Hampton Yes

Wayne Seagle Yes

Vote: 5-Yes; 1-Absent

Open Closed Session per Code of Virginia Section § 2.2-3711. Titles “Closed meeting authorized for certain limited purposes: To address: Personnel Matters per Section 2.2-3711 A (1)

Mayor Skeens stated he would entertain a motion to go into closed session per code the Code of Virginia Section §2.2-3711. Titled “Closed meeting authorized for certain limited purposes” to address: Personnel Matters per Section 2.2-3711 A (1). Edith Hampton made a motion to enter into closed session. Debbie Lyons seconded.

Roll call:

Debbie Lyons Yes

Steve Crigger Yes

Dallas Cox Yes

Debbie Hager Absent

Edith Hampton Yes

Wayne Seagle Yes

Vote: 5-Yes; 1-Absent

Re-enter from Closed Session

Mayor Skeens stated he would entertain a motion to call the meeting back to order per Code of Virginia Section § 2.2-3712. Titled “Closed meeting procedures; certification of proceedings” which certifies “that to the best of each member’s knowledge (i) only public business matters lawfully exempted from open meeting requirements under this chapter and (ii) only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed or considered in the meeting by the public body”. Steve Crigger made a motion that only those items listed were discussed. Debbie Lyons seconded.

Roll call:

Debbie Lyons Yes

Steve Crigger Yes

Dallas Cox Yes

Debbie Hager Absent

Edith Hampton Yes

Wayne Seagle Yes

Vote: 5-Yes; 1-Absent

Cameras for Town Safety

Mr. Kirkner recommended the Town authorize the purchase and placement of two cameras, in different locations, to assist in public safety measures and Police investigations. There is grant money available to put two cameras in areas most traveled. An opportunity is available for a \$10,000 grant that will pay for the cameras to be installed and make the first-year operation payment. There is an operational cost to maintain the cameras of \$6,000 a year. Mr. Kirkner stated he would recommend the installation and the second-year fees with a review of the opportunity after the second year. Debbie Lyons asked where the cameras would be located. Mr. Kirkner stated those decisions will be made as soon as we commit and we have some tentative locations. Steve Crigger made a motion to have the cameras installed. Edith Hampton seconded.

Roll call:

Debbie Lyons Yes

Steve Crigger Yes

Dallas Cox Yes

Debbie Hager Absent

Edith Hampton Yes

Wayne Seagle Yes

Vote: 5-Yes; 1-Absent

Giles "Through Truck Traffic" restriction's

Mr. Kirkner stated he found in the August, 1965 minutes where an ordinance was passed for "No Through Trucks" down Giles Avenue. The 1965 minutes states it "has to be reinstated every 90 days".

One Bag Challenge

Mayor Skeens stated Tye, Dallas, Edith and himself picked up trash a few Saturdays ago. There is still time for the One Bag Challenge for anyone who would like to be involved. The town has the bags, vests and tools for pick-up.

LSLR (Lead service line replacement) Lead and Copper legislation and fiscal challenges.
Notifications to customers, testing and yearly requirements. Initial inventory by 6/2/24

Mr. Kirkner wanted to bring the Lead and Copper issues to Councils' attention with concerns of the future costs to the town. It will be costly, time consuming and at present it is another unfunded mandate. Mr. Kirkner stated he was in the process of working with CHA to help get a grant for setting up the initial surveys and notifications. In June the VDH will be holding a training session on lead and copper at Town Hall.

Initial 2023/2024 Budget and final vote at May 18, Council Meeting

Mr. Campbell stated the May Council meeting will be the public hearing. The June council meeting will be the approval vote unless Council elects to have a special meeting for either or both of these events.

Budget Update

Contracts in Progress (CIP)							
	Month Reporting		General Fund		Enterprise Fund		
	31-Mar-23		Revenue	Expenditures	Revenue	Expenditures	
	February	budget	2,033,029	2,033,029	4,720,339	4,720,339	
			1,451,917	1,229,662	4,294,709	2,357,402	
		Actual	71%	60%	91%	50%	
		Budgeted	75%	75%	75%	75%	
			-4%	-15%	16%	-25%	
			Below Est	Below Est.	Above Est	Below Est.	

Contracts in Progress (CIP)				Adjusted				
	Month Reporting		General Fund		Enterprise Fund		Enterpr. Revenue -Arpa	
	31-Mar-23		Revenue	Expenditures	Revenue	Expenditures	4,720,339	
	February	budget	2,033,029	2,033,029	3,379,868	3,379,868	1,340,471	3,379,868
			1,451,917	1,229,662	2,954,238	2,357,402	Actual Revenue -Arpa	
		Actual	71%	60%	87%	70%	4,294,709	3/31/2023
		Budgeted	75%	75%	75%	75%	1,340,471	2,954,238
			-4%	-15%	12%	-5%		
			Below Est	Below Est.	Above Est	Below Est.		

Camrett Garage and Miscellaneous upgrade project

Mr. Kirkner stated council went on the tour before the Council meeting this evening and everyone got an idea of the recent changes and upgrades to our Parker Industrial Park.

Additional Industrial Park Opportunities

Mr. Kirkner stated he was working on two Brownfield Grants, two each at \$50,000 and a \$500,000 renovation grant for the Park.

Things "Well done" by staff and departments

Mr. Kirkner stated Officer Emily Doney was chosen this month. Emily has been active in the community. She has been involved in the Veterans Day event held at NRCC; Jackson Park with the kids Easter egg hunt; worked a prevent child abuse event held by the Department of Social Services; Drug take back at CVS and she will be working with the kids fishing day event at the Boy Scout Camp.

Mayor Skeens stated on May 27th there will be a Veterans Day Ride to the Wall starting at the Union Hall. Monday, May 29th at 11 am will be the wreath ceremony at the Veterans Cemetery.

Public Comments

There were no public comments. Mayor Skeens adjourned the meeting.

Respectfully submitted,


Tyler F. Kirkner
Clerk of Council