

**Town of Dublin
Council Meeting
May 18, 2023**

The Town of Dublin held its monthly meeting on Thursday, May 18, 2023 at 7:00 p.m., in Council Chambers. Present: Mayor Benny Skeens. Council members present: Dallas Cox, Steve Crigger, Debbie Hager, Edith Hampton, Debbie Lyons and Wayne Seagle. Absent Town Attorney Samuel Campbell. Others present: Town Manager and Clerk of Council Tyler Kirkner, Fire Chief Dean Russell, Superintendent of Utilities Darrin Cullip, Administrative Assistant Deanna Marshall, Trent Crewe arriving at 7:30 pm and guest.

Call to Order

Mayor Skeens welcomed everyone and called the meeting to order.

Pledge of Allegiance

Dallas Cox led everyone in the pledge of allegiance.

Open Public Hearing on “Proposed Fiscal Year 2023 Budget”

Mayor Skeens opened the public hearing. Mr. Kirkner stated an advertisement was placed in the Patriot newspaper of general circulation in Pulaski County on May 5, 2023, duly advertised for one time. Mr. Kirkner stated council had in their packets a memorandum regarding “General Comments and Focus” and “Revenues/Expenditure Highlights”. Mr. Kirkner stated the budget for FY-2022/2023 was \$2,023,029.00 for General Fund and \$3,606,000.00 for Enterprise Fund for a Total of \$5,629,029.00. The manager’s estimate for FY-2023/2024 is \$2,148,659.00 for General Fund and \$3,121,491.00 for Enterprise Fund for a Total of \$5,270,150.00. Mr. Kirkner stated the ARPA money is starting to phase out. ARPA money has a time frame to be spent or it has to be dedicated to be spent by December 31, 2024. Mr. Kirkner stated this year the town will be installing new Radio-read meters and digital tracking ability for all of our 2,600 water customers. The new meters will provide much needed real time water usage readings and should decrease water-loss.

Mayor Skeens opened the floor for public comments. There being none the public hearing was closed. Mayor Skeens stated there would be no action at this meeting but the budget will be voted on at the June 15, 2023 meeting.

Minutes-April 20, 2023

Mayor Skeens asked if there were any additions, deletions or corrections to the April 20, 2023 minutes. There being none Steve Crigger made a motion to approve the minutes. Wayne Seagle seconded.

Roll call:

Debbie Lyons Yes

Steve Crigger Yes

Dallas Cox Yes

Debbie Hager Yes

Edith Hampton Yes

Wayne Seagle Yes

All were in favor.

Reports of Officials

Darrin Cullip stated employees have been working in the Industrial Park and have repaired several water breaks. The galvanized line has been removed from Banks Avenue and a new plastic 2-inch line has been installed. The 4-H will be cleaning and mulching the flower bed coming into town.

Lieutenant King stated everything was ready for the Memorial Day Ceremony at the Veterans Cemetery on May 29th at 11 am. Mayor Skeens announced the UAW will have their Ride to the Wall Saturday, May 27th with the kick off at 8 am at the Volvo Union Hall.

Fire Chief Russell thanked council for their continued support. Over the last two years the county has been involved in an EMS Study and recommendations have come out. It has become a county wide struggle to get volunteers to come out. The county is looking at ways to recruit and retain and hire volunteers.

Committee Reports/Authority Reports

NRV airport Commission-Mr. Cox stated the airport would be holding a Fly-In Lunch on June 10th from 10 am-2 pm. There will be a flour-bombing contest and free food. They are getting ready to put a new taxi way.

Pepper's Ferry-Mr. Crigger stated there was nothing new to add.

Virginia's First-Mrs. Hampton and Mrs. Lyons stated nothing new, the second quarter meeting will be in June.

Pulaski County Public Safety (REMSI)-Ms. Hager stated the next meeting will be August 1st.

NRRA-Mr. Kirkner and Mrs. Hampton stated the budget was approved and rate increases may be coming in the near future.

Mount Rogers Cigarette Tax Board-Mr. Kirkner stated the town is slightly ahead of what was budgeted. Things are going well.

Old Business

There was no old business to discuss.

New Business

Andrew Olverson “Outstanding Track Athlete of the Year” Avert University

Mr. Kirkner stated that we employ two very proud individuals in Randy and Pam Olverson. Randy works in the utility department and Pam is our HR director. Their son Andrew is a junior at Avert University and he recently received the award for “Outstanding Track Athlete of the Year”. Andrew will be working at VA Tech with the athletic department this summer.

Budget

Contracts in Progress (CIP)							
	Month Reporting		General Fund		Enterprise Fund		
	30-Apr-23		Revenue	Expenditures	Revenue	Expenditures	
	April	budget	2,033,029	2,033,029	4,720,339	4,720,339	
			1,624,394	1,435,702	4,607,434	2,601,948	
		Actual	80%	71%	98%	55%	
		Budgeted	92%	92%	92%	92%	
			-12%	-21%	6%	-37%	
			Below Est	Below Est.	Above Est	Below Est.	

Contracts in Progress (CIP)			Adjusted					
	Month Reporting		General Fund		Enterprise Fund		Enterpr. Revenue -Arpa	
	30-Apr-23		Revenue	Expenditures	Revenue	Expenditures	4,720,339	
	April	budget	2,033,029	2,033,029	3,379,868	3,379,868	1,340,471	3,379,868
			1,624,394	1,435,702	3,266,963	2,601,948	Actual Revenue -Arpa	
		Actual	80%	71%	97%	77%	4,607,434	3/31/2023
		Budgeted	92%	92%	92%	92%	1,340,471	3,266,963
			-12%	-21%	5%	-15%		
			Below Est	Below Est.	Above Est	Below Est.		

Police Grant

Mr. Kirkner stated the town received a communication from DCJS stating the department would be awarded a grant to focus on the higher than normal crime in our area. There is

\$213,000.00 allotted to spend on additional safety measures and equipment. The town has been able to get the last two police vehicles funded with the grant money.

Open Closed Session per Code of Virginia Section § 2.2-3711. Titles “Closed meeting authorized for certain limited purposes”. To address: Consultation with Legal Counsel Section §2.2-3711 A (8)

Mayor Skeens asked for a motion to enter into closed session. Edith Hampton made a motion to enter into closed session. Steve Crigger seconded.

Roll call:

Debbie Lyons Yes

Steve Crigger Yes

Dallas Cox Yes

Debbie Hager Yes

Edith Hampton Yes

Wayne Seagle Yes

All were in favor.

Re-entry from closed Session

Mayor Skeens called the meeting back to order and entertained a motion per Code of Virginia Section § 2.2-3712 D. Titles “Closed meeting procedures; certification of proceedings”. Which certifies “that to the best of each member’s knowledge (i) only public business matters lawfully exempted from open meeting requirements under this chapter and (ii) only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed or considered in the meeting by the public body”. Steve Crigger made the motion. Edith Hampton seconded.

Roll call:

Debbie Lyons Yes

Steve Crigger Yes

Dallas Cox Yes

Debbie Hager Yes

Edith Hampton Yes

Wayne Seagle Yes

All were in favor.

Steve Crigger made a motion for Trent Crewe to provide temporary legal services to the Town of Dublin. Debbie Lyons seconded.

Roll call:

Debbie Lyons Yes

Steve Crigger Yes

Dallas Cox Yes

Debbie Hager Yes

Edith Hampton Yes

Wayne Seagle Yes

All were in favor.

Things “Well Done” by staff and departments

Mr. Kirkner stated Zack Dunnigan and Officer Scott Isom would be receiving the well done this month. Zack has volunteered to learn Fire Marshal skills and has taken several classes; he has one more test to pass. Officer Isom is very organized and used his skills to assist the Mayor in supporting the program for the upcoming Memorial Day ceremony.

Public Comment

There were no public comments. Mayor Skeens adjourned the meeting.

Respectfully submitted,



Tyler F. Kirkner
Clerk of Council