

**Town of Dublin
Council Minutes
August 19, 2021**

The Town of Dublin held its monthly meeting on Thursday, June 17, 2021 at 7:00 p.m., in council Chambers. Present: Mayor Benny Skeens. Council members present: Vice-Mayor Steve Crigger, Dallas Cox, Debbie Hager, Edith Hampton, Debbie Lyons and Wayne Seagle. Other present: Town Manager and Clerk of Council Tyler Kirkner, Town Attorney Samuel Campbell, Chief of Police Dennis Lambert, Fire Chief Dean Russell, Superintendent of Utilities Darrin Cullip, Officer Nathanael Spicer, K-9 Lex, Administrative Assistant Deanna Marshall and Treasurer Rebecca Wright.

Call to order:

Mayor Skeens welcomed everyone and called the meeting to order.

Mayor Skeens stated he was notified by the Southwest Virginia Veteran's Cemetery Ladies Ambassador Volunteer Group. They are looking for people to volunteer to be present for all funeral ceremonies so people who have no families will not be left alone.

Pledge of Allegiance

Dallas Cox lead everyone in the pledge of Allegiance.

Minutes

Mayor Skeens asked if there were any additions, deletion or corrections to the June 17, 2021 minutes. Steve Crigger made a motion to accept the minutes. Debbie Lyons seconded.

Roll call:

Debbie Lyons Yes

Steve Crigger Yes

Dallas Cox Yes

Debbie Hager Yes

Edith Hampton Yes

Wayne Seagle Yes

All were in favor.

Reports of Officials

Darrin Cullip stated he had placed six Police Department vehicles on Gov Deals to be sold. Two new vehicles have been purchased through the Virginia Sheriffs Association and delivered to the Police Department. The Town bought a truck for plowing for VDOT, Mr. Kirkner is looking into the possibility of it being covered by ARPA funds. The Town will be working with the County and switching out some meters out at the Airport; water numbers are coming down a little in the town. The Utilius Scan company came and detect some leaks in our system. There were fourteen leaks picked up; seven were dug that was actually leaking. The Town has purchased a work order program through Dude solutions. This will cover everything that needs to be done including work orders inventory control, stormwater, sewer, VDOT, fleet management and asset management.

Rebecca Wright stated council had the delinquent tax list as of June 30, 2021 to view. The list is showing a 20% increase from last year.

Chief Lambert stated he and Darrin checked out the used car lots in the area and found it was cheaper to go through government purchases and buy a new vehicle saving around \$5,000 with no mileage.

Fire Chief Russell thanked council for their continued support.

Committee Reports

Dallas Cox stated the Airport got a new parking lot top. They are working on a new hanger.

Old Business

There was no old business to discuss.

New Business

Ordinance To change the time of elections for Mayor and members of Council of the TOD from May to November, Effective January 1, 2022

Mr. Campbell stated the Virginia General Assembly has amended the Virginia code to override the provisions of the Town's Charter regarding the time at which general elections of the Town's Mayor and Councilmembers are to be held. Effective January 1, 2022 all general elections of local governing bodied will be held on the first Tuesday following the first Monday in November, rather than in May. An ordinance has been prepared and states the election date and terms for Mayor and Councilmembers. Dallas Cox made a motion to approve the ordinance. Edith Hampton seconded.

Roll call:

Debbie Lyons Yes

Steve Crigger Yes

Dallas Cox Yes

Debbie Hager Yes

Edith Hampton Yes

Wayne Seagle Yes

All were in favor.

Authorization to borrow funds and allow Mr. Kirkner to Close loan for a new Garbage Truck from NBB

Mr. Kirkner stated the cost for the new Garbage truck will be \$141,506.00; this is a complete package. Mr. Kirkner stated in the up coming month he will speak with the bank and come back to council with the rates and payback for council to approve.

Mr. Kirkner stated the Town has proceeded with negotiations for dumpster pick-up to be subcontracted to the PSA. Mr. Campbell is in the process of reviewing the agreement. September first is a pending start date.

Budget Report

Contracts in Progress (CIP)								
	Month Reporting		General Fund		Enterprise Fund			
1	31-Jul-21		Revenue	Expenditures	Revenue	Expenditures		
		budget	1,916,215	1,916,215	3,121,491	3,121,491		
			59,401	89,924	248,657	301,258		
			3%	5%	8%	9.65%	1,589,128	july total
			8%	8%	8%	8.00%	1,340,471	minus
			5%	3%	0%	-2%	248,657	adjusted
			Below Rev..	Below Exp..	Above Rev.	Above Exp.		

Sign Progress

Mr. Kirkner stated that partial ditching of the sign electrical service has been completed and we are awaiting AEP completion. Stone will be added to the bottom of the sign for aesthetics.

Audit Update

Mayor Skeens recommended the procurement of auditing services from Robinson Farmer and Cox Associates (RFC) to provide Audits for years 2017 through 2021. The initial cost will

be \$75,000.00. It will cost \$18,000 per year to get caught up. Mr. Kirkner stated the other company contacted quoted \$125,000 to \$150,000 for the same work. Dallas Cox made a motion to accept the procurement auditing services of Robinson Farmer and Cox Associates and allow Mr. Kirkner to proceed with the initial cost of \$75,000.00. Debbie Lyons seconded.

Roll call:

Debbie Lyons Yes

Steve Crigger Yes

Dallas Cox Yes

Debbie Hager Yes

Edith Hampton Yes

Wayne Seagle Yes

All were in favor.

VDOT Update

Mr. Kirkner stated things are ongoing. Right now, the Town is trying to save cash flow as much as possible but still get the work done. The Town gets paid quarterly and the first payment will come in September 30, 2021.

Brownfield update

Mr. Kirkner stated the town was unsuccessful with the last grant request however staff has solicited the services of Draper Aden Associates an engineering firm that specializes in the Brownfield opportunities. Initially the Town will apply for a \$50,000.00 planning grant.

Stimulus Bill update

Mr. Kirkner stated the Town has received \$1,340,000.00 in ARPA Funding.

Covid-Delta Discussion/action

Mayor Skeens stated he didn't think the town should mandate that anybody has to do anything but recommended the wearing of masks and practicing social distancing.

Governmental relations meeting request

Mr. Kirkner stated he would like an opportunity to discuss ongoing governmental relations during a called work session. Council members agreed on Tuesday, August 24, 2021 at 6 pm.

Industrial Park Update Dublin Home Store Grand Opening-Ribbon Cutting

Mr. Kirkner stated the Chamber of Commerce would be having a ribbon cutting for Dublin Home Store at 12 pm tomorrow. Council members are invited to come and show their support

K-9

Officer Spicer introduced Lex the K-9 to council members. Officer Spicer stated Lex has been utilized for narcotics, tracking and recovery. Lex is going to have to retire because he is trained to alert on marijuana. There have been so many changes with legislation and now that marijuana is legal, Lex cannot be use in his current duties. CPK9 Services has reached out to the department and Lex has been donated to the organization. Mr. Kirkner stated this relationship will assist the town in purchasing our next K-9 at no cost to the citizens of Dublin.

Things "Well done" by staff and departments

Mr. Kirkner awarded the well done to the Sanitation Department, Bill Bryant, Charlie Collins and James O'Dell for their hard work.

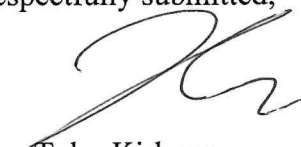
Mayor Skeens stated the United Methodist Church had been in contact with him to see if Council would start planning the date for the Christmas Parade so they can start making plans for their participation.

Public Comment

Dublin citizen John Jordan spoke to council about the new lights at the Fire Department. His contention is that the new lights are causing light trespass at his residence on second street and asked council if something could be done. Mayor Skeens stated the lights were put up for safety purposes, a fireman was hurt recently because there was not enough lighting.

Mayor Skeens adjourned the meeting.

Respectfully submitted,



Tyler Kirkner
Clerk of Council