

**Town of Dublin
Council Minutes
September 21, 2023**

The Town of Dublin held its monthly meeting on Thursday, September 21, 2023 at 7:00 p.m., in Council Chambers. Present: Council members, Dallas Cox, Vice-Mayor Steve Crigger, Edith Hampton, Debbie Lyons and Wayne Seagle. Absent: Debbie Hager. Others present: Town Manager and Clerk of Council Tyler Kirkner, Town Attorney Samuel Campbell, Administrative Assistant Deanna Marshall and guest.

Call to Order

Mayor Skeens welcomed everyone and called the meeting to order.

Pledge of Allegiance

Dallas Cox led everyone in the pledge of allegiance.

Minutes of August 17, 2023

Mayor Skeens asked if there were any additions, corrections or deletions to the August 17, 2023 minutes. Steve Crigger made a motion to approve the minutes. Debbie Lyons seconded.

Roll call:

Debbie Lyons Yes

Steve Crigger Yes

Dallas Cox Yes

Debbie Hager Absent

Edith Hampton Yes

Wayne Seagle Yes

Vote: 5-Yes; 1-Absent

Reports of Officials

Mr. Kirkner commented in the absent of Chief Lambert that the Drug-Take-Back would be held Saturday, October 28th at Martin's Pharmacy from 10 am to 2 pm. The Treat Trail will be held Saturday, October 28th at Randolph Park from 3 pm to 7 pm. The town has two flock cameras and has had great results.

Steve Crigger stated October was Fire Prevention month and the parade will be held on Thursday of the second week. Mr. Kirkner stated the Fire Departments turn out gear is now up to date.

Committee Reports/Authority Reports

NRV Airport Commission Report-Mr. Cox stated work has been started on two hangers and extension of the taxi way.

Pepper's Ferry-Mr. Crigger stated the sulfate study was presented and a public meeting is scheduled for October.

Virginia's First-Mrs. Lyons and Mrs. Hampton-Mrs. Lyons stated Phase I & II entrance is installed and has been accepted by VDOT. October 7th, Virginia First and the NRV Airport will co-sponsor a "Fly-In" from 10 am to 4 pm.

NRRA-Mr. Kirkner and Mrs. Hampton-Mrs. Hampton stated area D is on schedule and under budget.

Mount Rogers Cigarette Tax Board-Mr. Kirkner stated things were going well.

Old Business

There was no old business to discuss.

New Business

Staff recommend Work Session-5-year Capital Improvement plan, Dispatch changes, Utility rates, Budget to date. Reserves distribution

Council members agreed to meet Wednesday, September 27th at 6 pm.

Lead and Copper grant/loan response discussion

Mr. Kirkner stated an offer has been received for a loan and no grant forgiveness. Tye read a response to reject the offer and Council agreed. Mr. Campbell suggested sending a FOIA request in advance to determine VDH selection criteria. Mayor Skeens directed Mr. Campbell to complete a FOIA request.

Budget

Contracts in Progress (CIP)							
	Month Reporting		General Fund		Enterprise Fund		
	31-Aug-23		Revenue	Expenditures	Revenue	Expenditures	
	August	budget	2,148,659	2,148,659	3,606,000	3,606,000	
			144,858	352,707	669,773	656,378	
		Actual	7%	16%	19%	18%	
		Budgeted	17%	17%	17%	17%	
			-10%	-1%	2%	1%	
			Below Est	Below Est	Above Est	Above Est	

Establish Christmas Parade Date/Dinner

Debbie Lyons made a motion to set the Christmas Parade date for Saturday, December 16th at 10 am. Edith Hampton seconded. All were in favor by a voice vote.

Mrs. Lyons stated she had been in touch with Lindy's Catering for this year's Christmas Dinner which is scheduled for Thursday, December 21st.

Mayor Skeens stated contact was made to see if Debbie Williams would like to be this year's Grand Marshal in the Christmas Parade. Mrs. Williams has stated she would be honored to be in the parade. Debbie and her husband Gary are owners of Professional Door on Cleburne Blvd.

Brownfield Grant update/new grant opportunity

Mr. Kirkner talked about the asbestos and submitting the assessment grant. Application will be made for \$1,000,000 EPA Grant for the Parker Industrial Park.

Things "Well Done" by staff and departments

Mr. Kirkner recognized Chief Lambert for his skills and work ethic in supporting his officers. Randy Olverson is our meter reader and is constantly stepping forward to help in other positions when needed.

Public Comment

Gloria Hale at 221 Locust Avenue stated concerns of congestion at the stop sign at the corner of Locust Avenue and East Main Street with future possibility of widening the entrance.

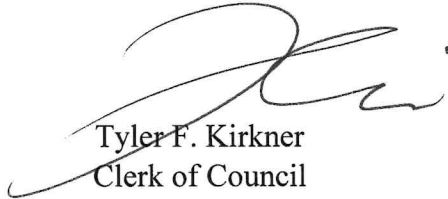
Mr. Kirkner stated he would look into it and other of speeding. Mr. Kirkner mentioned speed units set up, speed bumps and speed limit signs.

Mrs. Lyons stated October was Fire Prevention month and would like to provide a dinner for fire fighters and have them attend the October council meeting.

Adjournment

Mayor Skeens adjourned the meeting.

Respectfully submitted,



Tyler F. Kirkner
Clerk of Council