

**Town of Dublin
Council Minutes
October 19, 2023**

The Town of Dublin held its monthly meeting on Thursday, October 19, 2023 at 7:00 p.m., in Council Chambers. Present: Council members, Dallas Cox, Vice-Mayor Steve Crigger, Debbie Hager, Edith Hampton, Debbie Lyons and Wayne Seagle. Others present: Mayor Benny Skeens, Town Manager and Clerk of Council Tyler Kirkner, Town Attorney Samuel Campbell Police Chief Dennis Lambert, Superintendent of Utilities Darrin Cullip, Treasurer Rebecca Wright and Administrative Assistant Deanna Marshall.

Call to Order

Mayor Skeens welcomed everyone and called the meeting to order.

Pledge of Allegiance

Dallas Cox led everyone in the pledge of allegiance.

Minutes of September 21, 2023

Mayor Skeens asked if there were any additions, corrections or deletions to the September 21, 2023 minutes. Steve Crigger made a motion to accept the minutes. Edith Hampton seconded.

Roll call:

Debbie Lyons Yes

Steve Crigger Yes

Dallas Cox Yes

Debbie Hager Yes

Edith Hampton Yes

Wayne Seagle Yes

All were in favor

Reports of Officials

Chief Lambert stated October 28th from 10 am to 2 pm at Martin Pharmacy will be Drug-Take-Back day. The "Trick-or-Treat Trail" will be Saturday, October 28th from 3 pm to 7 pm at Randolph Park.

Darrin Cullip stated the Utility Department has been busy the last 30 days removing fence and preparing for the water meter replacement project.

Steve Crigger stated the fire department was busy with Fire Prevention and the fire parade last week. Everything went well.

Committee Reports/Authority Reports

NRV Airport Commission Report-Mr. Cox stated work is being done on the expansion of the runway apron.

Pepper's Ferry-Mr. Crigger stated there was a special called meeting October 18th for the presentation of the phase 2 sulfate study. .

Virginia's First Mrs. Lyons and Mrs. Hampton-Debbie Lyons stated there was not a meeting this month.

Pulaski County Public Safety (REMSI)-Mrs. Hager stated there was not a meeting.

NRRA-Mr. Kirkner stated there would be discussion on some previous business next month. Volume and reserves are good.

Mount Rogers Cigarette Tax Board-Mr. Kirkner stated there would possibly be an FDA ban on the circulation of menthol cigarettes which is 35% of the revenue stream.

Business

There was no old business.

New Business

Enter Closed Session per Section 2.2-3711 (A) (1) Personnel Matters, Section 2.2-3711 (A) (7); Consultation with legal counsel

Dallas Cox made a motion to enter into closed session. Debbie Lyons seconded.

Roll call:

Debbie Lyons Yes

Steve Crigger Yes

Dallas Cox Yes

Debbie Hager Yes

Edith Hampton Yes

Wayne Seagle Yes

All were in favor

Re-entry to regular meeting and certification

Steve Crigger made a motion that only those items listed were discussed. Debbie Lyons seconded.

Roll call:

Debbie Lyons Yes

Steve Crigger Yes

Dallas Cox Yes

Debbie Hager Yes

Edith Hampton Yes

Wayne Seagle Yes

All were in favor

October 24th Camrett Announcement

Mr. Kirkner stated October 24th at 2:30 pm there would be a ribbon cutting and celebration of Project Focus at Camrett Logistics. The governor's office will be present.

Locust and Main intersection widening discussion

Mr. Kirkner stated the town was considering widening the Locust Ave. entrance from Old Main Street. Staff will review the request and present the results to the Council

Resolution preparation for Giles Avenue limited access to large trucks

Mr. Kirkner read an email from Jesse Miller of VDOT offering suggestions on the question of limiting Truck traffic on Giles Ave.,

Road Repair Haga Dr

Mayor Skeens stated that Haga is not technically a road. Mr. Kirkner read a letter from Laura Walters. The TOD paved and patched on the Town side and a request for assistance has been presented by Pulaski County to assist on the County Portion. Staff is working on a response.

Lead and Copper grant/loan response discussion

Mr. Kirkner stated that there is hope for the loan application to be converted to complete principle forgiveness.

Key-fob access for building

Mr. Kirkner recommended that we change our keying method to key-fobs on the Police department doors and the employee entrance. Mayor Skeens voiced his concern with the employee entrance but agreed with the Police Department change.

Budget

Contracts in Progress (CIP)							
	Month Reporting		General Fund		Enterprise Fund		
	30-Sep-23		Revenue	Expenditures	Revenue	Expenditures	
	August	budget	2,148,659	2,148,659	3,606,000	3,606,000	
			398,863	552,063	995,847	1,709,498	
		Actual	19%	24%	28%	47%	
		Budgeted	25%	25%	25%	25%	
			-6%	-1%	3%	22%	
			Below Est	Below Est	Above Est	Above Est	

Contracts in Progress (CIP)			Reserve Adjusted					
	Month Reporting		General Fund		Enterprise Fund		Reserves	Current
	30-Sep-23		Revenue	Expenditures	Revenue	Expenditures	meters	\$ 658,139
	August	budget	2,148,659	2,148,659	3,606,000	3,606,000	Gar/imp	\$ 224,676
			398,863	552,063	995,847	826,683		\$ 882,815
		Actual	19%	24%	28%	23%		1,709,498
		Budgeted	25%	25%	25%	25%		\$ 826,683
			-6%	-1%	3%	-2%		
			Below Est	Below Est	Above Est	Below Est		

Brownfield Grant update/new grant opportunity. Review of BF starting 10/18/2023

Mr. Kirkner updated the submitted and proposed grant applications.

Things "Well Done" by staff and departments

Mr. Kirkner commended Earl Hagee for his instrumental work on the signs and garage work at Camrett Logistics. Also, Shirley Perkins for her awareness on water and sewer issues outside of our system.

Public Comment

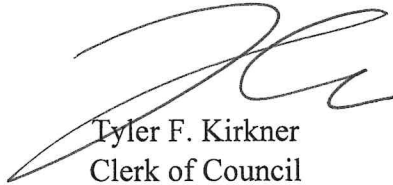
Rachel Honaker of Darst Avenue asked what the vehicle counters were doing parked on the streets. Mr. Kirkner didn't know, will call VDOT.

Rachel Honaker asked about the dump place, changing QR code. Mr. Kirkner stated that ours are different than the County.

Adjournment

Mayor Skeens adjourned the meeting.

Respectfully submitted,



Tyler F. Kirkner
Clerk of Council