

**Town of Dublin
Council Meeting
October 20, 2022**

The Town of Dublin held its monthly meeting on Thursday, October 20, 2022 at 7:00 p.m., in Council Chambers. Present: Mayor Benny Skeens. Council members present: Dallas Cox, Debbie Hager, Edith Hampton, Debbie Lyons, Steve Crigger and Wayne Seagle. Absent: Town Attorney Samuel Campbell. Others present: Town Manager and Clerk of Council Tyler Kirkner, Lieutenant David King, Officer Isom, Superintendent of Utilities Darrin Cullip, Administrative Assistant Deanna Marshall and guest.

Call to Order

Mayor Skeens welcomed everyone and called the meeting to order.

Minutes of September 15, 2022

Mayor Skeens asked if there were any additions, corrections or deletions. Steve Crigger made a motion to accept the minutes. Edith Hampton seconded.

Roll call:

Debbie Lyons	<u>Yes</u>	Steve Crigger	<u>Yes</u>
Dallas Cox	<u>Yes</u>	Debbie Hager	<u>Yes</u>
Edith Hampton	<u>Yes</u>	Wayne Seagle	<u>Yes</u>

All were in favor

Reports of Officials

Lt. King stated Drug Take Back was scheduled for Saturday, October 29th from 10 am to 2 pm at Martins Pharmacy. The Halloween Treat Trail is scheduled at Randolph Park Saturday, October 29th from 3 pm to 7 pm. Halloween for town residents will be Monday, October 31st until the Fire Department whistle blows at 9 pm; curfew is 9 p.m.

Darrin Cullip stated the town repaired a 10" main water line break at the library. The town has been clearing brush behind guardrails and leaf pick up will start in a few weeks.

Steve Crigger stated the Fire Department had been busy with fires and wrecks. Mayor Skeens stated the Fire Department recently held a 50-year service recognition dinner for Robbie Cecil, Ronnie McClure and Doug Irvin, Sr.

Committee Reports

NRV Airport Commission-Dallas Cox stated the new 10-year plan was out. Approximately \$40 million will be spent on the airport. Mr. Cox stated council had a Preliminary Cost Estimate by Phase in their packets for review.

Pepper's Ferry-Steve Crigger stated the sulfate study is being looked at.

Virginia's First- Nothing to add.

Pulaski County Public Safety-Nothing to add.

NRRA-Mr. Kirkner stated the meeting was next week. There has been a request by Smyth County to utilize the landfill on an emergency bases if needed.

Mount Rogers Cigarette Tax Board-Mr. Kirkner stated the first financial report has been received and everything is consistent with last year.

Old Business

There was no old business to discuss.

New Business

Christmas Parade/Banquet-date, menu, Grand Marshal selection

Mayor Skeens stated December 17th was the only time the town could get the cougar Marching Band. Council members agreed to have the Christmas Parade on Saturday, December 17th at 11 am. The Veterans Cemetery will also have the Wreath Across America ceremony on December 17th at 1 pm. Mayor Skeens stated Jan Harris had been suggested for Grand Marshal. Jan has been active in the Christmas Store and anything the town has needed over the years. Dallas Cox made a motion to nominate Jan Harris as Grand Marshal. Edith Hampton seconded. All were in favor by saying aye.

Enter Closed Session to "Discussion or consideration of the acquisition of real property for a public purpose, or of the disposition of publicly held real property: Per 2.2-3711 A3 of the Code of Virginia"

Mayor Skeens stated he would entertain a motion to go into closed session per Code of Virginia Section § 2.2-3711. Titled "Closed meeting authorized for certain limited purposes" for discussion or consideration of the acquisition or disposal of Real Property. Steve Crigger made a motion to enter into closed session. Debbie Lyons seconded.

Roll call:

Debbie Lyons	<u>Yes</u>	Steve Crigger	<u>Yes</u>
Dallas Cox	<u>Yes</u>	Debbie Hager	<u>Yes</u>
Edith Hampton	<u>Yes</u>	Wayne Seagle	<u>Yes</u>

All were in favor

Reconvene and certify that only business related to Code Section 2.2-3711 A3 of the Code of Virginia was discussed in closed session

Mayor Skeens stated he would entertain a motion to call the meeting back to order per code of Virginia Section § 2.2-3712 D. Titled "Closed meeting procedures; certification of proceedings" Steve Crigger made a motion that only those items listed were discussed. Debbie Lyons seconded.

Roll call:

Debbie Lyons	<u>Yes</u>	Steve Crigger	<u>Yes</u>
Dallas Cox	<u>Yes</u>	Debbie Hager	<u>Yes</u>
Edith Hampton	<u>Yes</u>	Wayne Seagle	<u>Yes</u>

All were in favor

Industrial Park repairs- Roofing, water, bathrooms

Mr. Kirkner stated Steve Willis, Executive Vice President/Chief Operating Officer sent an email requesting an update on the progress of the projects associated with our buildings; roof, bathroom renovations and drinking water in the facility. Mr. Kirkner stated he sent back a progress update stating a roofing firm has been contracted; bathroom renovation were scheduled and a potable water system will be installed plant wide.

The town has contracted Draper Aden to do a Phase One Environmental study in the Industrial Park to help in the next Brownfield Grant submission.

Radio-reads/console progress

Darrin Cullip stated originally the town did a study to use the counties water tanks and there were some issues with engineering. The town is now looking at putting the transmitters on poles which will be easy assessable. The New River Fairgrounds has offered to let the town use power from one of the buildings and install a pole. The town is working on some other locations to install poles; materials are ordered.

Water usage issues due to business losses. 1st and 2nd largest out of town users.

Mr. Kirkner stated the town has lost two businesses, Harlan Labs and Electroplate-Rite, for a water/sewer loss of \$67,000 to the budget and a \$140,000 water/sewer loss at the Region Jail due to conservation efforts.

Budget Report

Contracts in Progress (CIP)							
	Month Reporting		General Fund		Enterprise Fund		
	30-Sep-22		Revenue	Expenditures	Revenue	Expenditures	
	September	budget	2,033,029	2,033,029	4,720,339	4,720,339	
			384,405	401,306	2,347,268	681,669	
		Actual	19%	20%	50%	14%	
			25%	25%	25%	25%	
			6%	5%	-25%	11%	
			Below Est	Below Est.	Above Est	Below Estim.	

Contracts in Progress (CIP)			Adjusted					
	Month Reporting		General Fund		Enterprise Fund		Enterpr. Revenue -Arpa	
	30-Sep-22		Revenue	Expenditures	Revenue	Expenditures	4,720,339	
	September	budget	2,033,029	2,033,029	3,379,868	3,379,868	1,340,471	3,379,868
			384,405	401,306	1,006,797	681,669	Actual Revenue -Arpa	
			19%	20%	30%	20%	2,347,268	9/30/2022
			25%	25%	25%	25%	1,340,471	1,006,797
			6%	-5%	5%	-5%		
			Below Est	Below Est.	Above Est	Below Estim.		

Things "Well Done"

Mr. Kirkner stated this month's employees recognized for their hard work goes to Matt Nester and Officer Spicer.

Public Comments

Donna and Ray Moore of Orchard Hills had questions regarding the rates and the high bills they have received in the past few months. Mrs. Moore asked if the readings were rounded up or down and why they were flip-flopping a lot? Darrin Cullip explained how the meters read in hundreds and the new meters that are being installed will read actual gallons, so customers will only pay for what they use.

Mary Giles asked when would she get her refund. Mr. Kirkner stated it would take two months.

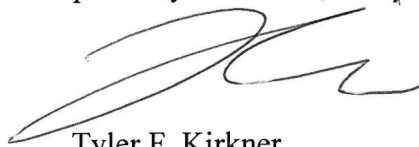
Violet and Bill Shrewsbury of Highland Park asked why did it cost them more when they live one mile down the road, was that fair. Mr. Kirkner explained the difference between the in-town and out-of-town rates and why most of the cost is in the county.

Dana King asked when would she see the reduction, last two bills have been the same. Mr. Kirkner stated the last bill that was mailed out was calculated at the new rates.

Adjournment

Mayor Skeens adjourned the meeting.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'Tyler F. Kirkner', written over a horizontal line.

Tyler F. Kirkner
Clerk of Council