

**Town of Dublin
Council Minutes
November 16, 2023**

The Town of Dublin held its monthly meeting on Thursday, November 16, 2023 at 7:00 p.m., in Council Chambers. Present: Council members, Dallas Cox, Vice-Mayor Steve Crigger, Debbie Hager, Edith Hampton and Wayne Seagle. Absent: Debbie Lyons and Town Attorney Samuel Campbell. Others present: Mayor Benny Skeens, Town Manager and Clerk of Council Tyler Kirkner, Lieutenant David King, Police Officer Eric Milliner, Treasurer Rebecca Wright, Superintendent of Utilities Darrin Cullip, Administrative Assistant Deanna Marshall and guest.

Call to Order

Mayor Skeens welcomed everyone and called the meeting to order.

Pledge of Allegiance

Dallas Cox led everyone in the pledge of allegiance.

Minutes of October 19, 2023

Mayor Skeens asked if there were any additions, corrections or deletions to the October 19, 2023 minutes. Steve Crigger made a motion to accept the minutes. Debbie Hager seconded.

Roll call:

Debbie Lyons Absent

Steve Crigger Yes

Dallas Cox Yes

Debbie Hager Yes

Edith Hampton Yes

Wayne Seagle Yes

Vote: 5-Yes; 1-Absent

Reports of Officials

Lt. King stated the Drug-Take-Back collected 161.1 lbs. on October 28th. Sharkey's in Radford will be hosting "Thoughtful Thursday's" in November with ten percent of sales donated to organizations. Adult Day Care will be collecting the donations on November 30th.

Darrin Cullip stated Core & Main will begin to install meter starting December 1st.

Steve Crigger stated the Governor has declared November 7th as a state of emergency due to drought conditions and abnormally dry conditions, which create a high risk of wildfires. Mayor Skeens stated Dublin has adopted the county state of emergency.

Committee Reports/Authority Reports

NRV Airport Commission Report-Mr. Cox stated everything was fine.

Pepper's Ferry-Mr. Crigger stated the sulfate study had been reviewed and data compiled. Waiting on the next step.

Virginia's First-Mrs. Hampton stated they will meet next week.

Pulaski County Public Safety (REMSI)-Ms. Hager stated there was no meeting.

NRRA-Mr. Kirkner stated they were working on the budget items. Volume is slightly under last year.

Mount Rogers Cigarette Tax Board-Mr. Kirkner stated no changes. No further action on menthol cigarettes.

New Business

Closed Session for the "Discussion or consideration of the acquisition or disposal of Real Property per section 2.2-3711 A (3)"

Mayor Skeens asked for a motion to enter into closed session. Steve Crigger made a motion to go into closed session. Edith Hampton seconded.

Roll call:

Debbie Lyons Absent

Steve Crigger Yes

Dallas Cox Yes

Debbie Hager Yes

Edith Hampton Yes

Wayne Seagle Yes

Vote: 5-Yes; 1-Absent

Re-Entry from the closed meeting and certification of proceedings

Mayor Skeens asked for a motion to re-enter the regular meeting from closed session. Steve Crigger made a motion that only those items listed were discussed. Edith Hampton seconded.

Roll call:

Debbie Lyons Absent

Steve Crigger Yes

Dallas Cox Yes

Debbie Hager Yes

Edith Hampton Yes

Wayne Seagle Yes

Vote: 5-Yes; 1-Absent

New Business

Utility Rate Study Cost

Mr. Kirkner stated he had spoken with Carl Brown. Mr. Kirkner recommended increasing the cost of the project from \$10,000 to \$15,000. Steve Crigger made a motion to increase the amount to \$15,000. Wayne Seagle seconded.

Roll call:

Debbie Lyons Absent

Steve Crigger Yes

Dallas Cox Yes

Debbie Hager Yes

Edith Hampton Yes

Wayne Seagle Yes

Vote: 5-Yes; 1-Absent

Street light on Locust Ave. \$4,182.42

Edith Hampton suggested to put the pole up and have resident pay for service. Wayne Seagle asked, “ if the town paid for installing the street lights, would it be setting a president”. Wayne Seagle suggested to table. Steve Crigger suggested to do a survey.

Decals payment being placed with Personal Property taxes and without decals.

Mr. Kirkner stated he was proceeding and Sam Campbell was working on the language for the ordinance change. Becky Wright stated would not be selling decals in April.

October 24th Camrett Announcement discussion

Mr. Kirkner stated the 24th was a success and the garage looks like a new building.

Resolution preparation for Giles Avenue limited access to large trucks

Mr. Kirkner stated there was a process for issuing signs. Pulaski County will have to take the same action on their side of Giles with a change in ordinance.

Lead and Copper grant/loan response discussion

Mr. Kirkner stated they have had the first meeting, process in a couple of days, inventory. Soon as money comes in staff and others will be working details out.

Budget Report

Contracts in Progress (CIP)							
	Month Reporting		General Fund		Enterprise Fund		
	31-Oct-23		Revenue	Expenditure	Revenue	Expenditures	
	August	budget	2,148,659	2,148,659	3,606,000	3,606,000	
			484,973	663,581	1,331,071	2,036,761	
		Actual	23%	31%	37%	56%	
		Budgeted	33%	33%	33%	33%	
			-10%	-2%	4%	23%	
			Below Est	Below Est	Above Est	Above Est	

Brownfield Grant updates

Mr. Kirkner stated a \$1 million EPA grant has been submitted and a \$500,000.00 multi-purpose grant is being reviewed.

Christmas Parade December 16th, 10 am

Mayor Skeens stated the Christmas Parade will be Saturday, December 16th at 10 am. Debbie Williams will be this years Grand Marshal.

Wreath Ceremony December 17th, 1 pm

Mayor Skeens stated the Police Department and Fire Department would be present for the Wreath Ceremony at the Veterans Cemetery. They are looking for volunteers.

Christmas Dinner December 21st, 6:15 pm

Mayor Skeens stated the Christmas Dinner will be held at the Dublin Lions Club at 6:15 pm. There will be no December council meeting unless something comes up.

Things “Well Done”

Mr. Kirkner stated this month’s employees recognized are Matt Nester who is a “jack of all trades” and Randy Olverson is our meter reader.

Mayor Skeens announced leaf pickup for the town will be November 13th thru December 1st and reminded everyone to rake or place the leaves at the curb side. Also, to keep Doug Irvin in their prayers.

Public Comment

Ms. Rachel Honaker of Darst Avenue asked if anyone found out what the vans were doing on the side of the roads last month. Mr. Kirkner stated he didn’t have any information of that.

Adjournment

Mayor Skeens adjourned the meeting.

Respectfully submitted,



Tyler F. Kirkner
Clerk of Council