

**Town of Dublin  
Council Meeting  
November 17, 2022**

The Town of Dublin held its monthly meeting on Thursday, November 17, 2022 at 7:00 p.m., in Council Chambers. Present: Mayor Benny Skeens. Council members present: Dallas Cox, Debbie Hager, Edith Hampton, Debbie Lyons, Steve Crigger and Wayne Seagle. Others present: Town Manager and Clerk of Council Tyler Kirkner, Town Attorney Samuel Campbell, Lieutenant David King, Officer Isom, Fire Chief Dean Russell, Superintendent of Utilities Darrin Cullip, Treasurer Rebecca Wright, Administrative Assistant Deanna Marshall and Guest.

**Call to Order**

Dallas Cox let everyone in the pledge of allegiance.

Mayor Skeens welcomed everyone and called the meeting to order. Everyone was asked to take a moment of silence for former employee Kenneth Pennington and the athletes at UVA.

Mayor Skeens stated there would not be a December council meeting; the employee/committee member Christmas Dinner will be held instead.

Mayor Skeens stated an election was held on November 8<sup>th</sup> and the three incumbents were unanimously voted back in. Mayor Skeens asked Debbie Lyons, Steve Crigger and Debbie Hager to stand and raise their right hand to be sworn in.

**Minutes-October 20, 2022**

Mayor Skeens asked if there were any additions, corrections or deletions. Steve Crigger made a motion to approve the minutes. Debbie Lyons seconded.

Roll call:

Debbie Lyons Yes

Steve Crigger Yes

Dallas Cox Yes

Debbie Hager Yes

Edith Hampton Yes

Wayne Seagle Yes

All were in favor

## **Reports of Officials**

Darrin Cullip stated the water situation looked good and asked council their thoughts in buying some inflatable Christmas decorations to put up on the front lawn near the old tank location. There is now power in that area. Everyone would be able to enjoy them when passing. Council members agreed in purchasing the decorations.

Rebecca Wright stated tax tickets are out and due December 5<sup>th</sup>. Mr. Seagle asked if they could be paid on line. Mrs. Wright stated they could be.

Lt. King stated the Drug Take Back brought in 90.5 pounds of drugs.

Fire Chief Russell thanked Council for their continued support.

## **Committee Reports**

NRV Airport Commission-Dallas Cox stated there was nothing new to add.

Pepper's Ferry-Mr. Crigger stated they were studying the study.

Virginia First-Mrs. Lyons stated they meet quarterly and the next meeting will be December 15, 2022.

Pulaski County Public Safety (REMSI)- Mrs. Lyons stated the November meeting has been rescheduled until after the first of the year.

NRRA-Mr. Kirkner stated Council had in their packet a resolution for emergency usage of the facility. Things are good, volume is up. The Authority had a stellar audit.

Mount Roger Cigarette Tax Broad-Mr. Kirkner stated revenues appear to be slightly above last year.

## **Old Business**

There was no old business to discuss.

## **New Business**

### **Resolution for NRRA (Smyth County Emergency usage)**

Mayor Skeens stated Smyth County is looking for a location for emergency capacity at the NRRA. Mr. Kirkner stated Smyth County has their landfill with Bristol and there have been issues. Mr. Campbell stated this is a resolution allowing Smyth County to deposit trash at the

New River Resource Authority landfill on Cloyds Mountain on an emergency basis. The NRRA will be the gate keeper in terms of what kind of trash that can be dumped, non-toxic trash only. Smyth County will be paying a premium for tipping fees, an extra \$3.00 per ton. Steve Crigger asked if there was a time limit. Mr. Campbell stated the initial term is to June 30, 2023 then it will automatically renew for one-year terms unless either party decides otherwise.

Dallas Cox made a motion to approve the resolution. Steve Crigger seconded.

Roll call:

Debbie Lyons Yes

Steve Crigger Yes

Dallas Cox Yes

Debbie Hager Yes

Edith Hampton Yes

Wayne Seagle Yes

All were in favor

Enter Closed Session for "Discussion or consideration of the acquisition of real property for a public purpose, or of the disposition of publicly held real property" Per 2.2-3711 A3 of the Code of Virginia

Mayor Skeens entertained a motion to enter into closed session per 2.2-3711 A3, Code of Virginia. Edith Hampton made a motion to enter into closed session. Debbie Lyons seconded.

Roll call:

Debbie Lyons Yes

Steve Crigger Yes

Dallas Cox Yes

Debbie Hager Yes

Edith Hampton Yes

Wayne Seagle Yes

All were in favor

Re-Enter Closed Session Per 2.2-3711 A3 of the Code of Virginia

Mayor Skeens called the meeting back to order per 2.2-3711 A3, Code of Virginia. Edith Hampton made a motion that only those items listed were discussed in closed session. Steve Crigger seconded.

Roll call:

Debbie Lyons Yes

Steve Crigger Yes

Dallas Cox Yes

Debbie Hager Yes

Edith Hampton Yes

Wayne Seagle Yes

All were in favor

Mr. Campbell stated he had prepared a resolution for council's consideration authorizing the purchase of real property by and located in the Town of Dublin. The property is presently owned by Coleta P. Fralin located across the street from Town Hall; 0.6809-acre, map/parcel #56-1-115. The purchase price is \$45,900.00 which is the current assed value of the property. The town's potential use of the property will be Enterprise Rental Property and the resolution would approve the purchase at the stated price. The resolution would also authorize Mr. Kirkner to execute a contract if needed with the seller and authorize the Town Attorney to over-see the transaction and direct the funds be paid to the town treasurer, less any amounts that the seller would be obligated to pay. The funds for the \$45,900.00 would come from the General Fund.

Debbie Lyons made a motion to accept the purchase on the land. Wayne Seagle seconded.

Roll call:

Debbie Lyons Yes

Steve Crigger Yes

Dallas Cox Yes

Debbie Hager Yes

Edith Hampton Yes

Wayne Seagle Yes

All were in favor

#### Biennial and Newly Elected Council Members FOIA Training

Mr. Campbell stated the FOIA was intended and designed to make sure that the general public knows and has the ability to know what their elected representatives are doing/not doing. The act authorizes any Virginia residents to submit a FOIA request to municipalities, boards and authorities for information, documentation and anything that is deemed in the public domain including all actions by that council or authority unless it is exempted. Conferences with legal Counsel are protected by the statue and by the common law rule attorney client privilege. There are other exceptions. Any meetings that a public body has must be noticed in advance, by posting on the web site or identified as a regular Council meeting. Any special meeting must be publicly noticed and cannot be discussed amongst more than two council members at any time, any public business.

Council members acknowledged they had been satisfactorily trained regarding the applicability and requirements of the Freedom of Information Act. They were provided a copy of the Virginia Freedom of Information Act by the town attorney, have read and are familiar with its provisions.

#### Christmas Parade Update

Mayor Skeens stated the Christmas Parade will be Saturday, December 17<sup>th</sup> at 11 am. Line up begins at 10 am at the old Dublin Middle School and will end at the Dublin Church of God. Jan Harris will be Grand Marshal this year.

#### Veterans Wreath Laying Ceremony

Mayor Skeens stated the Wreath Ceremony at the Veterans Cemetery will start at 1 pm. They are planning on buses shuttling people to and from the cemetery.

#### Water Issues

Mr. Kirkner stated the water billing did not get out on time again this month due to the vendor. It has been decided that the billings will be completed in-house with at least a three-level redundancy in the near future. The Town will always be set up to manually send information to our customers for any purpose. It might take one more month to get everything set up.

#### Dinner/Caterer

Mrs. Lyons stated Lindy's Good Foods will be catering the dinner. She will set up at 5 pm and be ready to eat at 6:30 pm at the Lyons Club Building. Kids age 3 to 10 will eat at half price.

## Budget

Contracts in Progress (CIP)							
	Month Reporting		General Fund		Enterprise Fund		
	31-Oct-22		Revenue	Expenditures	Revenue	Expenditures	
	September	budget	2,033,029	2,033,029	4,720,339	4,720,339	
			426,134	532,346	2,697,239	947,945	
		Actual	21%	26%	57%	20%	
			33%	33%	33%	33%	
			-12%	-7%	24%	-13%	
			Below Est	Below Est.	Above Est	Below Estim.	

Contracts in Progress (CIP)				Adjusted				
	Month Reporting		General Fund		Enterprise Fund		Enterpr. Revenue -Arpa	
	31-Oct-22		Revenue	Expenditures	Revenue	Expenditures	4,720,339	
	September	budget	2,033,029	2,033,029	3,379,868	3,379,868	1,340,471	3,379,868
			426,134	532,346	1,356,768	947,945	Actual Revenue -Arpa	
			21%	26%	40%	28%	2,697,239	10/31/2022
			33%	33%	33%	33%	1,340,471	1,356,768
			-12%	-7%	7%	-5%		
			Below Est	Below Est.	Above Est	Below Estim.		

## Things “Well Done”

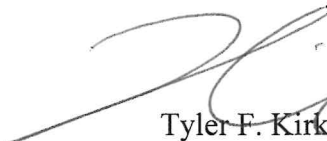
Mr. Kirkner stated Sherri Bralley was awarded the well done this month. The State Police performed a random audit of four required reports and all of the reports were properly coded and complete.

Mayor Skeens stated a long-time employee Jeff O’Dell recently retired from the town. Jeff started out in the Police Department as an officer and moved to the Water Department as a Meter Reader. Mayor Skeens thanked Jeff for his service and wished him well.

## Public Comment

There were no public comments. Mayor Skeens adjourned the meeting.

Respectfully submitted,

  
Tyler F. Kirkner  
Clerk of Council