

**Town of Dublin  
Council Minutes  
November 19, 2020**

The Town of Dublin held its monthly meeting on Thursday, November 19, 2020 at 7:00 p.m., in Council Chambers. Present: Mayor Benny Skeens. Council members present: Steve Crigger, Dallas Cox, Debbie Hager, Edith Hampton and Debbie Lyons. Absent: Council member Peggy Hemmings and Town Attorney Samuel Campbell. Others present: Town Manager and Clerk of Council Tyler Kirkner, Administrative Assistant Deanna Marshall, Superintendent of Utilities Darrin Cullip, Treasurer Rebecca Wright, Assistant Treasurer Kimberly Dalton and Investigator Wayne David.

**Call to Order**

Mayor Skeens welcomed everyone and called the meeting to order. Dallas Cox led everyone in the Pledge of Allegiance.

**Minutes**

Mayor Skeens asked if there were any additions, deletions or corrections to the October 15, 2020 minutes. Steve Crigger made a motion to accept the minutes. Debbie Lyons seconded.

Roll call:

Debbie Lyons Yes

Peggy Hemmings Absent

Dallas Cox Yes

Steve Crigger Yes

Edith Hampton Yes

Debbie Hager Yes

Vote: 5-Yes; 1-Absent

**Reports of Officials**

Darrin Cullip stated employees have been working in the Industrial Park getting the gas line up and running efficiently. The town had a water break at Mar-Bal where crew fixed a break last year. Approximately 200 radio read meters have been installed. Christmas lights have also been installed.

Rebecca Wright stated Real Estate and Personal Property Taxes have been delayed with a data issue. The expected deadline will be 20 days out.

Mr. Kirkner discussed CARES funding and the reimbursement process. The CARES monies have been beneficial in supporting our efforts to keep our employees and constituents safe during the pandemic.

### **Budget Report**

We are currently 33% through our 2020 fiscal year. Mr. Kirkner stated General Fund Revenues are 17%. Meals Tax is up at 41%; Sales Tax is 41%. Enterprise Fund Revenues are 34% and cost are at 33%.

### **Project, Insurance Claims, CARES and Industrial Park updates**

Mr. Kirkner stated that council had 11 x 17 spreadsheets in their packets. These are updates of most current Town activities. The town now knows that \$230,000.00 will be distributed from Pulaski County CARES monies. Mr. Kirkner discussed Cares Reimbursement, Insurance for failed Transformer Tower and Insurance for Theft/Damaged Transformers., Water/Meter loan/principal forgiveness, Replacement of Main gas line from Newbern Road to the Main Plant, and VDOT Urban Street Maintenance set for July 1, 2021.

### **Martins Pharmacy Plaque presentation/open house**

Mr. Kirkner stated the town has wanted to acknowledge Mr. Hagen's involvement in the community and have a ribbon cutting for Martins Pharmacy and Family Dollar. Martins Pharmacy desires to hold off until they get their insurance in place for their new location at 180 Broad Street. Mr. Kirkner presented a framed photo of the new shopping plaza that will be presented to Mr. Hagan.

### **VDOT Update**

Mr. Kirkner stated the town and VDOT are in the process of establishing the lane miles for Dublin. Darrin has been measuring the streets and the original estimates are close. Minor equipment purchases are being looked at because the town starts the maintenance system July 1, 2021. The town doesn't receive our first payment until the first quarter; September 1, 2021.

### **Dublin Recreation Building status**

In the past, Town of Dublin gifted property located at the corner of Dunlap Rd and Galway Ave., to Dublin Recreation LLC. The gift was conditional on the return of the property to the Town if the LLC ceased to exist. The LLC is defunct and we are currently paying for the insurance. Sam Campbell is in the process of writing a new deed and the Town will get the property and building back. Currently the building is being used by Pulaski County.

### **Rescue Vehicle Update**

Mr. Kirkner stated council had a brief description along with pictures of the rescue new rescue vehicle to be housed at the Town of Dublin.

The Dublin Fire Department and Pulaski County Emergency Management worked together to obtain a surplus Military High Clearance Vehicle to be used during floods, winter storms and wildfires throughout Pulaski County. The vehicle has already been used twice to remove individuals from flood waters. The Town of Dublin firefighters fabricated surplus water tanks and pumps. Fontaine Modifications detailed and painted the truck. Heytex donated a roll of material for a new tarp to be made.

### **Christmas Updates**

Mr. Kirkner stated the town would not be having a Christmas Parade this year due to COVID. Employees will be receiving a voucher for a ham or turkey and fruit will be given out. Employee's kids will receive a gift bag. Hazard pay for Fire, Police and HR through COVID reimbursement will be given totaling \$500. Also, all employees will receive a total of \$600.00.

### **Wreath Ceremony December 19, 1:00**

Mayor Skeens stated he had received a letter from Mary Lou Summers, Chairman of the Southwest Virginia Veterans Cemetery stating the wreath ceremony was on hold because of the governor's restrictions of twenty-five people per group. Volunteers have been cautioned not to advertise the date and time the wreaths will be laid because of too many people trying to get into the cemetery. There is not going to be a ceremony because of the restrictions but the wreaths will be laid at some point.

### **Things "Well done" by staff and departments**

Mr. Kirkner stated recipients this month are Shirley Perkins, Collection Specialist who is very detail oriented and Earl Hagee, Utility Department. Earl and his knowledge have already been an asset to the Industrial Park.

### **Public Comment**

There were no public comments. Mayor Skeens wished Council and Town Employees a Happy Thanksgiving and Merry Christmas.

### **Adjournment**

Mayor Skeens adjourned the meeting.

Respectfully submitted,

  
Tyler F Kirkner  
Clerk of Council