

**Town of Dublin
Special Called Meeting
December 14, 2021**

The Town of Dublin held a special called meeting on Tuesday, December 14, 2021 at 7:00 p.m., in Council chambers. Present: Mayor Benny Skeens. Council members present: Vice-Mayor Steve Crigger, Dallas Cox, Debbie Hager, Edith Hampton, Debbie Lyons and Wayne Seagle. Others present: Clerk of Council and Town Manager Tyler Kirkner, Town Attorney Samuel Campbell and Administrative Assistant Deanna Marshall.

Call to Order

Mayor Skeens welcomed everyone and called the meeting to order.

Pledge of Allegiance

Dallas Cox led everyone in the Pledge of Allegiance.

Open Public Hearing For:

ORDINANCE 2021-4

TO AMENDMEND ORDINANCE 2021-2 TO CORRECT THE CIGARETTE EXCISE TAX RATE
FROM JULY 1, 2021 THROUGH DECEMBER 31, 2021, AND TO REPEAL ORDINANCE 2020-3
AND ORDINANCE 2021-2 EFFECTIVE JANUARY 1, 2022.

ORDINANCE 2021-5

ORDINANCE APPROVING JOINDER IN THE FORMATION OF A JOINT ENTITY TO BE KNOWN AS THE MOUNT ROGERS CIGARETTE TAX BOARD AND BESTOWING ON SUCH ENTITY ALL POWERS NECESSARY AND PROPER FOR THE PERFORMANCE OF ITS DUTIES AS PROVIDED BY LAW.

ORDINANCE 2021-6

CIGARETTE EXCISE TAX ORDINANCE OF THE TOWN OF DUBLIN, VIRGINIA

Mayor Skeens opened the floor for public comments. There being no comments, Mayor Skeens closed the public hearing.

Open Public Hearing For:

Proposed Real Estate Pledge by the Town of Dublin, Virginia “to consider entering into a real estate secured revolving line of credit, to serve as a reserve fund for the Town of Dublin, which line of credit would be secured by a pledge of the Town’s real property located at 101 Dublin Park Road, Dublin, Virginia, currently bearing tax map/parcel # 56-31-8.”

Mayor Skeens opened the floor for public comments. There being no comments, Mayor Skeens closed the public hearing.

New Business

Vote on Ordinance 2021-4

Wayne Seagle asked,” Do we know how much money we will have to give back (reimburse) by making this change”? Mr. Kirkner stated the percentage will be very low due to the number of members. The amount is member and volume contingent and anticipated to be between 2% and 3% of our revenues.

Edith Hampton asked, “Who is on the board (Cigarette Board) that is going to handle this”? Mr. Kirkner stated the Town will be the fourteen or fifteenth members of the board and collections etc. will be handled by the Director (Arron Sizemore) and an inspector.

Mr. Campbell noted, Ordinance 2021-4 publication of the public hearing in consideration of the ordinance was published in the Patriot Newspaper of general circulation in Pulaski County on December 3, 2021; more than seven days in advance of the special meeting.

Steve Crigger made a motion to amend the existing ordinance and repeal it. Debbie Lyons seconded.

Roll call:

Debbie Lyons Yes

Steve Crigger Yes

Dallas Cox Yes

Debbie Hager Yes

Edith Hampton Yes

Wayne Seagle Yes

All were in favor.

Vote on Ordinance 2021-5

Mr. Campbell noted, the Public Hearing for consideration of the ordinance had been published in the Patriot Newspaper of general circulation in Pulaski County on December 3, 2021; more than seven days in advance of the special meeting.

Dallas Cox made a motion to approve Ordinance 2021-5. Wayne Seagle seconded.

Roll call:

Debbie Lyons Yes

Steve Crigger Yes

Dallas Cox Yes

Debbie Hager Yes

Edith Hampton Yes

Wayne Seagle Yes

All were in favor.

Vote on Ordinance 2021-6

Mr. Campbell noted, the Public Hearing for consideration of the ordinance had been published in the Patriot Newspaper of general circulation in Pulaski County on December 3, 2021; more than seven days in advance of the special meeting.

Mr. Campbell stated in Section 1.10 – he added “The Town of Dublin does NOT authorize the arming of Tobacco Revenue Agents or arrests being made by them of suspected violators of this ordinance” as the Town would be subjected to civil rights breach liability. Mr. Campbell stated the Town is in partnership with the other localities that are listed on the tax agreement and the tax board is a collection agent for the localities. The Town Cigarette Tax rate will be 2-cents per cigarette; 40-cents a pack.

Steve Crigger made a motion to approve Ordinance 2021-6. Debbie Hager seconded.

Roll call:

Debbie Lyons Yes

Steve Crigger Yes

Dallas Cox Yes

Debbie Hager Yes

Edith Hampton Yes

Wayne Seagle Yes

All were in favor.

Vote on :

Proposed Real Estate Pledge by the Town of Dublin, Virginia “to consider entering into a real estate secured revolving line of credit, to serve as a reserve fund for the Town of Dublin, which line of credit would be secured by a pledge of the Town’s real property located at 101 Dublin Park Road, Dublin, Virginia, currently bearing tax map/parcel # 56-31-8.”

Mr. Campbell stated the Town had a loan with PNC Bank which was a tax-exempt bond issue and it is was up for renewal. The payoff was \$312,000 and was paid off with reserve funds. Mr. Campbell suggested that the Town establish a line of credit available from a bank to fill any gaps and provide for security after utilizing reserve funds. The line of credit will be used as the reserve fund and for the same purposes. NBB has offered the Town a line of credit at prime minus $\frac{3}{4}$. The Town would start out at 2-1/2 %. This is a revolving line of credit and can be used at any time for any amount up to \$350,000. This will be secured by a deed of trust lien on the building (Town Hall) and the land around it. Mr. Campbell recommended that this is the better way to have a reserve fund.

Mr. Campbell noted, that the notice of public hearing regarding the proposed Real Estate Pledge was published on December 3, 2021 in the Patriot newspaper of general circulation in Pulaski County.

Dallas Cox made a motion to accept the Resolution Securing a Revolving Line of Credit. Debbie Lyons seconded.

Roll call:

Debbie Lyons Yes

Steve Crigger Yes

Dallas Cox Yes

Debbie Hager Yes.

Edith Hampton Yes

Wayne Seagle Yes

All were in favor.

Permission to decline funding for our Water Meter Replacement Project

Mr. Kirkner stated permission was granted by Council to execute the Water Meter Replacement project offer from VDH of \$577,741 with \$173,322 as principal forgiveness (grant) and \$404,419 as a loan with a term of 20 years. Staff has recommended that the offer not be accepted by the town and utilize ARPA funds and infrastructure repair funds to complete the scope of the grant over the next three years.


Edith Hampton made a motion to decline the Water Meter Replacement project grant. Steve Crigger seconded.

Mayor Skeens reminded everyone of the up coming wreath laying at the Veterans Cemetery on Saturday, December 18th at 1 pm.

Public Comments

There were no public comments. Mayor Skeens adjourned the meeting.

Respectfully submitted,



Tyler F. Kirkner
Clerk of Council